



COMHAIRLE NAN EILEAN SIAR

BUILDING (SCOTLAND) ACT 2003

Application under Section 9 to Amend a Building Warrant

Applications should be sent to the address shown on the last page of this form.

1. APPLICANT

Name:

Address:

.....

Tel. No:

.....

FAX No:

Post Code:

E-mail:

2. AGENT

Name:

Address:

.....

Tel. No:

.....

FAX No:

Post Code:

E-mail:

3. OWNER (if different from applicant)(see note 1)

Name:

Address:

.....

Tel. No:

.....

FAX No:

Post Code:

E-mail:

4. Details of Building Warrant

Date of Building Warrant

Reference number

Location of building or site to which the warrant applies (including post code if known)

.....

.....

5. For Amendments to Construction

What changes do you wish to make to the proposals for which Warrant was granted?

.....

.....

6. For Later Stage(s)

For which stages did the original warrant require further detail?

.....
.....

For which stages are you now applying for Amendment of Warrant?

.....
.....

7. For amendments which alter the intended use of an existing building

Please state if this results in a conversion in terms of the Regulation – (see annex 1) YES/NO*
If YES, please state which description of conversion applies

.....

8. Value of works after amendment

How does the proposed amendment alter the estimated value of works?

Value as stated in warrant £.....

Amended value £.....

(Please note that the verifier may seek evidence for this figure, and make comparisons with established independent indices of building costs).

9. Certificates of design

Do any certificates from approved certifiers of design accompany this application for amendment?
YES/NO
(If YES, see annex 2)

Declaration

I/We* apply for amendment of Building Warrant in accordance with the details supplied above and with any necessary accompanying information (including drawings and specifications).

Signed applicant/duly appointed agent*

Date

**Delete as appropriate*

NOTES

1. Any applicant aggrieved by the decision of a verifier to refuse a warrant may, within 21 days of the date of the decision, appeal to the Sheriff by way of summary application.

WARNING

Please note that approval of Amendment of Building Warrant

- does not remove the need to obtain amended planning permission if that is required (consult the planning authority if in doubt).
- does not alter the original period of validity of the warrant. (See model form 3 – application to extend period of validity of Building Warrant).

ANNEX 1

CONVERSION

Any change in the occupation or use of a building, which falls into one of the following descriptions, is considered a conversion to which the building regulations apply

Change in the occupation or use of –

1. a building to create a dwelling or dwellings or a part thereof;
2. a building ancillary to a dwelling to increase the area of human occupation;
3. a building which alters the number of dwellings in a building;
4. a domestic building to any other type of building;
5. a residential building to any other type of building;
6. a residential building which involve a significant alteration of the characteristics of the persons who occupy, or will occupy, the building, or which significantly increase the number of people occupying or expected to occupy, the building;
7. a building so that it becomes a residential building;
8. an exempt building (in terms of schedule 1) to a building which is not so exempt;
9. a building to allow access by the public where previously there was none;
10. a building to accommodate parts in different occupation where previously it was not so occupied.

ANNEX 2

CERTIFICATION FROM APPROVED CERTIFIERS OF DESIGN

Please list reference numbers of any certificates from approved certifiers of design, which relate to this application, and attach the original signed certificates to this application –

.....

Important Note

A Certificate must be original documents, signed by a certifier fully approved to issue certificates for the matter concerned on the date the certificate was signed.

ADDRESS TO WHICH YOU SHOULD SEND YOUR APPLICATION

Lewis & Harris

Building Standards Department
Comhairle nan Eilean Siar
Sandwick Road
Stornoway
Isle of Lewis
HS1 2BW

or

Uists & Barra

Building Standards Department
Comhairle nan Eilean Siar
Comhairle Offices
Balivanich
Benbecula
HS7 5LA

Tel 01851 822692

FAX 01851 705349

E-mail cmacfarlane@cne-siar.gov.uk

Tel 01870 604990

FAX 01870 602988

E-mail john.macmillan@cne-siar.gov.uk