



# COMHAIRLE NAN EILEAN SIAR

## POLICY AND RESOURCES COMMITTEE

### NOTICE OF MEETING

There will be a Meeting of the Committee in the principal Council Offices, Stornoway on **Thursday 17 February 2011 at 9.30am**

Malcolm Burr  
Chief Executive  
Council Offices  
Sandwick Road  
STORNOWAY

31 January 2011

### AGENDA

It is recommended that, under the terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the public, including the press, be excluded from the meeting during consideration of the following Items on the grounds that exempt information as defined in Part 1 of Schedule 7A of the Act would be disclosed:

#### Item 12

Paragraph 3 - Information relating to any particular application for, or recipient or former recipient of, any service provided by the Comhairle.

#### Appendix to Item 13

Paragraph 5 - Information relating to the adoption, care, fostering or education of any particular child or relating to the supervision or residence of any particular child in accordance with a supervision requirement made in respect of that child under the Social Work (Scotland) Act 1968.

#### Items 14 (a) & (b)

Paragraph 1 - Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder or former office holder, or applicant to become an office holder under, the Comhairle.

#### Item 16 & 33

Paragraph 6 - Information relating to the financial or business affairs of any particular person other than the Comhairle.

## COMATAIDH POILEASaidh AGUS STÒRAS

### FIOS COINNEAMH

Bithidh Coinneamh den Chomataidh ann am prìomh Oifisean na Comhairle, Steòrnabhagh, air **Diardaoin 17 Gearran 2011 aig 9.30m**

Malcolm Burr  
Àrd-oifigear

Oifisean na Comhairle  
Rathad Shannabhaig  
STEORNABHAGH

31 Faoilleach 2011

### CLAR OBRACH

Thatar a moladh, fo theirmean Earrann 50A(4) de dh'Achd Ùghdarras Ionadail (Alba) 1973, gum bu chòir don phoball, agus luchd nam pàipear-naidheachd a bhith air am bacadh bhon choinneimh rè beachdachadh air na chuspairean seo air sgàth 's gu faodadh fiosrachadh diomhair mar a tha minichte ann an Pàirt I de Chlàr 7A den Achd a bhith air a leigeil ma sgaoil:

#### Cuspair 12

Earrann 3 - Fiosrachadh a' buntainn ri tagradh airson, no bho neach a tha a' faighinn no a' fhuair, seirbheis sam bith air a sholar leis a' Chomhairle.

#### Fo-sgrìobhaidhean aig Cuspair 13

Earrann 5 - Fiosrachadh a' buntainn ri uchd-mhacachd, cùram, altram no oideachadh leanabh sònraichte sam bith no a' buntainn ri bhith a' cumail sùil air no àite-còmhnaidh leanabh sònraichte sam bith a rèir riatanas stiùiridh a chaidh a dhèanamh a thaobh an leanabhsin fo Achd Obair Sòisealachd (Alba) 1968.

#### Cuspairean 14 (a) & (b)

Earrann 1 - Fiosrachadh ann an dàimh ri neach-obrach sam bith, neach a bha ag obair, no tagraiche gu bhith na neach-obrach, neach-dreuchd, no neach aig an robh dreuchd, no tagraiche gu bhith na neach-dreuchd aig a' Chomhairle.

#### Cuspair 16 & 33

Earrann 6 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a-thuilleadh air a' Chomhairle.

### Item 23, 38

Paragraph 8 & 9 - information relating to the amount of any expenditure proposed to be incurred by the Comhairle under any particular contract for the acquisition of property or the supply of goods or services and information relating to any terms proposed or to be proposed by or to the Comhairle in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

### Item 29

Paragraphs 6 and 8 – Information relating to the financial or business affairs of any particular person other than the Comhairle and information relating to the amount of any expenditure proposed to be incurred by the Comhairle under any particular contract for the acquisition of property or the supply of goods or services.

### Item 34

Paragraph 1 – Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder or former office holder, or applicant to become an office holder under, the Comhairle.

#### MINUTES

- 1 [Minute of Meeting of 16 December 2010](#)  
(Vol 6 2010, p615)
- 2 Declaration of Interest
- 3 Minute of Meeting of ICT, Procurement and Asset Management Sub-Committee of 10 February 2011  
(to follow)
- 4 Minute of Meeting of Comataidh Buileachaidh Plana Canan of 10 February 2011  
(to follow)
- 5 Minute of Meeting of Human Resources Sub-Committee of 10 February 2011  
(to follow)
- 6 Minute of Meeting of Joint Services Committee of 11 February 2011  
(to follow)
- 7 Minute of Meeting of Local Government Employees Joint Consultative Committee of 15 February 2011  
(to follow)

### Cuspairean 23, 38

Earrann 8 & 9 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a-thuilleadh air a' Chomhairle; Teirmean sam bith tairgste no gu bhith air an tairgse le no ris a' Chomhairle, ann an cùrsa barganachadh airson cunnradh airson ceannachd no reic seilbh no airson solar bathar no seirbheisean; agus fiosrachadh ann an dàimh ri ionmhas ri chosg leis a' Chomhairle fo chunnradh shònraichte airson togalach a cheannach no solar air bathar no seirbheisean.

### Cuspair 29

Earrann 6 agus 8 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a-thuilleadh air a' Chomhairle agus fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a-thuilleadh air a' Chomhairle; Teirmean sam bith tairgste no gu bhith air an tairgse le no ris a' Chomhairle, ann an cùrsa barganachadh airson cunnradh airson ceannachd no reic seilbh no airson solar bathar no seirbheisean.

### Cuspair 34

Earrann 1– Fiosrachadh ann an dàimh ri neach-obrach sam bith, neach a bha ag obair, no tagraiche gu bhith na neach-obrach, neach-dreuchd, no neach aig an robh dreuchd, no tagraiche gu bhith na neach-dreuchd aig a' Chomhairle.

#### GEÀRR-CHUNNTASAN

- 1 Geàrr chunntas na Coinneimh air 16 Dùbhlachd 2010  
(Leabhar 6 2010, td615)
- 2 Clàradh Uidh
- 3 Geàrr-chunntas Coinneamh Fo-Chomataidh Fiosrachadh Teicneòlas, Ceannachd agus Rianadh Maoin air 10 Gearran 2011  
(ri leantainn)
- 4 Geàrr-chunntas Coinneamh Comataidh Buileachaidh Plana Cànan air 10 Gearran 2011  
(ri leantainn)
- 5 Geàrr-chunntas Coinneamh Fo-Chomataidh Sgiobachd air 10 Gearran 2011  
(ri leantainn)
- 6 Geàrr-chunntas Coinneamh Co-sheirbheisean air 11 Gearran 2011  
(ri leantainn)
- 7 Geàrr-chunntas Coinneamh Co-Chomataidh Comhairleachaidh Luchd-obrach Ùghdarras Ionadail air 15 Gearran 2011  
(ri leantainn)

## PRESENTATION

- 8 [Report to Members and the Controller of Audit Appendix](#)  
Report by Director of Finance and Corporate Resources  
Presentation by Audit Scotland  
(p1-44)

## FINANCE

- 9 General Fund Third Quarter Capital Monitoring 2010/11  
Report by Director of Finance and Corporate Resources  
(separately circulated in Budget Folder)
- 10 General Fund Third Quarter Revenue Monitoring 2010/11  
Report by Director of Finance and Corporate Resources  
(separately circulated in Budget Folder)
- 11 Business Plans and Budgets 2011/12
- (a) Budget Strategy and Council Tax Setting 2011/12  
Report by Director of Finance and Corporate Resources  
(separately circulated in Budget Folder)
- (b) Departmental Business Plans 2011/12  
Report by Chief Executive  
(separately circulated in Budget Folder)
- (c) Draft Budget Book 2011/12  
Report by Director of Finance and Corporate Resources  
(Separately Circulated in Budget Folder)
- (d) Fees and Charges 2011/12  
Report by Director of Finance and Corporate Resources  
(Separately Circulated in Budget Folder)
- (e) Budget Consultation Proposals  
Report by Director of Finance and Corporate Resources  
(Separately Circulated in Budget Folder)
- 12 Mainland Placement Panel  
Report by Director of Social and Community Services  
(p45-51)\*
- 13 [Specialist Mainland Placements for Children](#)  
Report by Director of Education and Children's Services  
(p53-56)\*

## TAISBEANADH

- 8 Aithisg gu Buill agus Neach-riaghlaidh Sgrùdaidh  
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra  
Taisbeanadh le Buidheann Sgrùdaidh na h-Alba  
(td1-44)
- ## IONMHAS
- 9 Sgrùdadh Maoin Cosgais Calpa an Treas Ràith 2010/11  
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra  
(mun cuairt air leth ann am Pasgan a' Bhuidseit )
- 10 Sgrùdadh Maoin Cosgais Bhliadhnail an Treas Ràith 2010/11  
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra  
(mun cuairt air leth ann am Pasgan a' Bhuidseit )
- 11 Planaichean Gnìomh agus Buidseat 2011/12
- (a) Ro-innleachd Bhuidseat 2011/12  
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra  
(mun cuairt air leth ann am Pasgan a' Bhuidseit)
- (b) Planaichean Gnìomh Roinnean 2011/12  
Aithisg leis an Àrd-oifigear  
(mun cuairt air leth ann am Pasgan a' Bhuidseit)
- (c) Dreach Leabhar a' Bhuidseit 2011/12  
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra  
(mun cuairt air leth ann am Pasgan a' Bhuidseit)
- (d) Cìsean agus Cosgaisean 2011/12  
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra  
(mun cuairt air leth ann am Pasgan a' Bhuidseit)
- (e) Tagraidhean Co-chomhairleachaidh a' Bhuidseit  
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra  
(mun cuairt air leth ann am Pasgan a' Bhuidseit)
- 12 Pannal Suidheachadh air Tir-mòr  
Aithisg le Stiùiriche Sòisealachd agus Seirbheisean Coimhearsnachd  
(td45-51)\*
- 13 Suidheachadh Sònraichte do Chlann air Tir-mòr: Dàmhair 2010  
Aithisg le Stiùiriche Foghlaim agus Seirbheisean Chloinne  
(td53-56)\*

<p>14 (a) Technical Services: Building Maintenance STO Progress Update</p> <p>Report by Director of Technical Services (p57-65)*</p> <p>(b) Building Maintenance STO</p> <p>Joint Report by Chief Executive and Director of Finance and Corporate Resources (p67-74)*</p>	<p>14 (a) Seirbheisean Teicnigeach: Adhartas STO Glèidheadh Thoglaichean</p> <p>Aithisg le Stiùiriche Seirbheisean Teicnigeach (td57-65)*</p> <p>(b) Gleidheadh Thogalaich STO</p> <p>Co-aithisg leis an Àrd-oifigear agus Stiùiriche Ionmhais agus Stòras Corporra (td67-74)*</p>
<p>15 <a href="#">Write Offs</a></p> <p>Report by Director of Finance and Corporate Resources (p75-76)</p>	<p>15 Dubhadh às</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (td75-76)</p>
<p>16 Loan to Harris Development Ltd</p> <p>Report by Director of Finance and Corporate Resources (p 77)*</p>	<p>16 Iasad gu Leasachadh na Hearadh Eàrr</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (td77)*</p>
<p>17 <a href="#">Winter Maintenance Expenditure 2010/11</a></p> <p>Report by Director of Technical Services (p79)</p>	<p>17 Cosgais air Obair Gleidheidh air Rathaidean sa Gheamhradh 2010/11</p> <p>Aithisg le Stiùiriche Seirbheisean Teicnigeach (td79)</p>
<p><b>COMMUNITY CARE</b></p>	
<p>18 <a href="#">Reshaping Care for Older People – Change Fund Guidance Appendix</a></p> <p>Report by Director of Social and Community Services (p81-103)</p>	<p>18 Ath-chumadh air Cùram do Sheann Daoine - Stiùireadh air Maoin Atharrachaidh</p> <p>Aithisg le Stiùiriche Sòisealachd agus Seirbheisean Coimhearsnachd (td81-103)</p>
<p>19 <a href="#">Update Report – Local Area Co-ordination</a></p> <p>Report by Director of Social and Community Services and Medical Director, NHS Western Isles (p105-109)</p>	<p>19 Aithisg Fiosrachaidh – Co-òrdanachadh Sgìre Ionadail</p> <p>Aithisg le Stiùiriche Sòisealachd agus Seirbheisean Coimhearsnachd agus Stiùiriche Meidigeach, NHS Eileanan Siar (td105-109)</p>
<p>20 <a href="#">Adult Day Care Provision in Barra</a></p> <p>Report by Director of Social and Community Services (p111-112)</p>	<p>20 Ullachadh Cùram Là do dh'Inbhich am Barraigh</p> <p>Aithisg le Stiùiriche Sòisealachd agus Seirbheisean Coimhearsnachd (td111-112)</p>
<p><b>BUILDINGS</b></p>	
<p>21 <a href="#">Capital Works: Programme and Progress</a></p> <p>Report by Director of Technical Services (p113-114)</p>	<p>21 Obraichean Calpa: Prògram agus Adhartas</p> <p>Aithisg le Stiùiriche Seirbheisean Teicnigeach (td113-114)</p>
<p>22 <a href="#">Repairs and Maintenance (Revenue) Programme 2010/2011: Quarterly Expenditure Report to 31 December 2010</a></p> <p>Report by Director of Technical Services (p115-117)</p>	<p>22 Prògram Càradh agus Glèidheadh (Bhlidhnail) 2010/2011: Aithisg Cosgais Bhlidhnail gu 31 Dùbhlachd 2010</p> <p>Aithisg le Stiùiriche Seirbheisean Teicnigeach (td115-117)</p>
<p>23 Western Isles Schools Project Update</p> <p>Report by Chief Executive *</p>	<p>23 Fiosrachadh mu Phròiseact Sgoiltean nan Eilean</p> <p>Aithisg leis an Àrd Oifigear *</p>

24	<a href="#">Former Gibson Hostel Site, Stornoway</a> Appendix Report by Chief Executive  (p119-120)	24	Làrach Seann Ostal a' Ghibson, Steòrnabhagh Aithisg leis an Àrd Oifigear  (td119-120)
25	<a href="#">Use of Video Conferencing</a> Report by Chief Executive  (p121-123)	25	Cleachdadh Conaltradh Bhideo Aithisg leis an Àrd Oifigear  (td121-123)
26	<a href="#">Proposed Joint Working Arrangements with Northern Constabulary</a> Report by Director of Technical Services  (p125)	26	Tagraidhean airson co-obrachadh le Poilis a' Chinn a Tuath Aithisg le Stiùiriche Seirbheisean Teicnigeach  (td125)
<b>CAPITAL PROGRAMME</b>		<b>PRÒGRAM CALPA</b>	
27	<a href="#">Capital Programme: Lionacleit Synthetic Pitch Appendix</a> Report by Director of Social and Community Services  (p127-132)	27	Prògram Calpa: Raon-cluiche Stuth Fuadain aig Lionacleit Aithisg le Stiùiriche Sòisealachd agus Seirbheisean Coimhearsnachd  (td127-132)
28	<a href="#">Capital Programme 2008-13: Water Services Improvements Programme – Council Offices</a> Report by Director of Technical Services  (p133-134)	28	Prògram Calpa 2008-13: Prògram Leasachaidhean Seirbheisean Uisge - Oifisean na Comhairle Aithisg le Stiùiriche Seirbheisean Teicnigeach  (td133-134)
29	Craigston Coastal Protection Works Contract Costs Report by Director of Technical Services  (p135-138)*	29	Cosgais Cunraidh Obair Dion an Oirthir aig Baile na Creige Aithisg le Stiùiriche Seirbheisean Teicnigeach  (td135-138)*
30	<a href="#">Outer Hebrides Biomass Development – Detailed Assessment</a> Report by Director of Technical Services  (p139-143)	30	Leasachadh Biomass Innse Gall – Measadh Mionaideach Aithisg le Stiùiriche Seirbheisean Teicnigeach  (td139-143)
31	Spend to Save: Property Maintenance Report by Director of Technical Services (separately circulated in budget folder)	31	Cosg a chum Sàbhaladh: Gleidheadh Thogalach Aithisg le Stiùiriche Seirbheisean Teicnigeach (mun cuairt air leth ann am Pasgan a' Bhuidseit)
32	Spend to Save Investment Programme 2011-2014 – Road Strengthening Report by Director of Technical Services (separately circulated in budget folder)	32	Prògram Tasgaidh Cosg a chum Sàbhaladh 2011-2014 – Neartachadh Rathaidean Aithisg le Stiùiriche Seirbheisean Teicnigeach (mun cuairt air leth ann am Pasgan a' Bhuidseit)
<b>EUROPEAN STRUCTURAL FUNDS</b>		<b>RO-INNLEACHD TAIGHEADAIS</b>	
33	Isle-Pact and GP Wind Projects: Management Arrangements Report by Chief Executive and Director of Development  (p145-147)*	33	Ìsle-Pact agus Pròiseactan Gaoithe GP: Ullachaidhean Rianadh Aithisg leis an Àrd Oifigear agus le Stiùiriche Leasachaidh  (td145-147)*

## HUMAN RESOURCES

- 34 Technical Services  
Report by Director of Technical Services  
(p149-157)\*

## LEGISLATION

- 35 [Local Government Boundary Commission for Scotland Consultation: Number of Councillors](#)  
Report by Chief Executive  
(p159-163)

## RELATED MATTERS

- 36 [Emergency Towing Vessels and MCA Modernisation Proposals – Progress Update](#)  
Report by Director of Technical Services  
(p165)

- 37 Contractual Arrangements with the Crown Estate  
Report by Chief Executive

- 38 Contractual Matters  
Report by Chief Executive \*

## PERFORMANCE REVIEW

- 39 [Reports Outstanding: Progress](#)  
Report by Chief Executive  
(p167-168)

**NOTE:** The next scheduled meeting of the Committee will be on **Thursday 31 March 2011 at 9.30am**

## STÒRAS DAONNA

- 34 Seirbheisean Teicnigeach  
Aithisg le Stiùiriche Seirbheisean Teicnigeach  
(td149-157)\*

## REACHDAS

- 35 Co-chomhairleachadh Coimisean Criochan  
Ùghdarras Ionadail an Alba: Àireamh  
Chomhairlichean  
Aithisg leis an Àrd Oifigear  
(td159-163)

## ATH – SGRÙDADH DHEANADAIS

- 36 Bàtaichean Slaodaich Èiginn agus Tagraidhean  
Ath-nuadhachadh Buidheann nam Maor-chladaich  
- Adhartas  
Aithisg le Stiùiriche Seirbheisean Teicnigeach  
(td165)

- 37 Cuisean Cunraidh le Oighreachd a' Chrùin  
Aithisg leis an Àrd Oifigear

- 38 Cuisean Cunraidh  
Aithisg leis an Àrd Oifigear \*

## ATH-SGRÙDADH DHEANADAIS

- 39 Aithisgean Fhathast ri Thighinn: Adhartas  
Aithisg leis an Àrd-oifigear  
(td167-168)

**FIOSRACHADH:** Bidh an ath Choinneamh den Chomataidh air **Diardaoin 31 Màirt 2011 aig 9.30m**