



# COMHAIRLE NAN EILEAN SIAR

## POLICY AND RESOURCES COMMITTEE

### NOTICE OF MEETING

There will be a Meeting of the Committee in the principal Council Offices, Stornoway on **Wednesday 15 February 2012 at 9.30am**

Malcolm Burr  
Chief Executive

Council Offices  
Sandwick Road  
STORNOWAY

2 February 2012

### AGENDA

It is recommended that, under the terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the public, including the press, be excluded from the meeting during consideration of the following Items on the grounds that exempt information as defined in Part 1 of Schedule 7A of the Act would be disclosed:

Item 11 - Paragraph 5 - Information relating to the adoption, care, fostering or education of any particular child or relating to the supervision or residence of any particular child in accordance with a supervision requirement made in respect of that child under the Social Work (Scotland) Act 1968.

## COMATAIDH POILEASaidH AGUS STÓRAS

### FIOS COINNEIMH

Bithidh Coinneamh den Chomataidh ann am prìomh Oifisean na Comhairle, Steòrnabhagh, air **Diciadain 15 Gearran 2012 aig 9.30m**

Malcolm Burr  
Àrd-oifigear

Oifisean na Comhairle  
Rathad Shannabhaig  
STEORNABHAGH

2 Gearran 2012

### CLAR OBRACH

Thatar a' moladh, fo theirmean Earrann 50A(4) de dh'Àchd Ùghdarras Ionadail (Alba) 1973, gum bu chòir don phoball, agus luchd nam pàipear-naidheachd a bhith air am bacadh bhon choinneimh rè beachdachadh air na cuspairean seo air sgàth 's gu faodadh fiosrachadh dìomhair mar a tha minichte ann am Pàirt I de Chlàr 7A den Àchd a bhith air a leigeil ma sgaoil:

Cuspair 11 - Earrann 5- Fiosrachadh ann an dàimh ri uchd-mhacachd, cùram, daltachd no foghlam leanabh sam bith no co-cheangailte ri frithealadh no comhnaidheachd leanabh sam bith a-rèir iarrtas frithealaidh ann an dàimh ris an leanabh sin fo Àchd na h-Obrach Sòisealta (Alba) 1968.

**Item 19 – Paragraph 6 - Information relating to the financial or business affairs of any particular person other than the Comhairle**

**Item 20 - Paragraphs 6, 8 & 9 – Information relating to the financial or business affairs of any particular person other than the Comhairle, Information relating to the amount of any expenditure proposed to be incurred by the Comhairle under any particular contract for the acquisition of property or the supply of goods or services and information relating to any terms proposed or to be proposed by or to the Comhairle in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.**

**Item 21 – Paragraphs 6 & 9 - Information relating to the financial or business affairs of any particular person other than the Comhairle and information relating to any terms proposed or to be proposed by or to the Comhairle in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.**

**Item 23 – Paragraph 9 - information relating to any terms proposed or to be proposed by or to the Comhairle in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services**

#### **MINUTES**

- 1 [Minute of Meeting of 15 December 2011](#)  
(Vol 6 2011, p661)
- 2 Declaration of Interest
- 3 Minute of Meeting of Local Government Employees' JCC of 7 February 2012  
(to follow)
- 4 Minute of Meeting of ICT, Procurement and Asset Management Sub-Committee of 9 February 2012  
(to follow)
- 5 Minute of Meeting of Comataidh Buileachaidh Plana Cànan of 9 February 2012  
(to follow)
- 6 Minute of Meeting of Human Resources Sub-Committee of 9 February 2012  
(to follow)
- 7 Minute of Meeting of Joint Services Committee of 10 February 2012  
(to follow)

#### **FINANCE**

- 8 General Fund Third Quarter Capital Monitoring 2011/12  
  
Report by Director of Finance and Corporate Resources  
(separately circulated in Budget Folder)

**Cuspair 19 – Earainn 6 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a thuilleadh air a' Chomhairle;**

**Cuspair 20 – Earrannan 6, 8 & 9 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a thuilleadh air a' Chomhairle; Teirmean sam bith tairgste no gu bhith air an tairgse le, no ris, a' Chomhairle, ann an cùrsa barganachadh airson cunnradh airson ceannachd no reic seilbh no airson solar bathar no seirbheisean; agus fiosrachadh ann an dàimh ri ionmhas ri chosg leis a' Chomhairle fo chunnradh shònraichte airson togalach a cheannach no solar air bathar no seirbheisean.**

**Cuspair 21 – Earrannan 6 & 9 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a thuilleadh air a' Chomhairle agus fiosrachadh ann an dàimh ri ionmhas ri chosg leis a' Chomhairle fo chunnradh shònraichte airson togalach a cheannach no solar air bathar no seirbheisean.**

**Cupair 23 – Earainn 9 - fiosrachadh ann an dàimh ri ionmhas ri chosg leis a' Chomhairle fo chunnradh shònraichte airson togalach a cheannach no solar air bathar no seirbheisean.**

#### **GEÀRR-CHUNNTASAN**

- 1 Geàrr chunntas na Coinneimh ai 15 Dubhlachd 2011  
(Leabhar 6 2011, td661)
- 2 Clàradh Uidh
- 3 Geàrr-chunntas Coinneamh Luchd-obrach Ùghdarrasan Ionadail CC air 7 Gearran 2012  
(ri leantainn)
- 4 Geàrr-chunntas Coinneamh Fo-Chomataidh Fiosrachadh Teicneòlas, Ceannachd agus Rianadh Maoin air 9 Gearran 2012  
(ri leantainn)
- 5 Geàrr-chunntas Coinneamh Comataidh Buileachaidh Plana Cànan air 9 Gearran 2012  
(ri leantainn)
- 6 Geàrr-chunntas Coinneamh Fo-Chomataidh Sgiobachd air 9 Gearran 2012  
(ri leantainn)
- 7 Geàrr-chunntas Coinneamh Co-sheirbheisean air 10 Gearran 2012  
(ri leantainn)

#### **IONMHAS**

- 8 Sgrùdadh Maoin Cosgais Calpa an Treas Ràith 2011/12  
  
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra  
(Mun cuairt air leth ann am Pasgan a' Bhuidseit)

<p>9 General Fund Third Quarter Revenue Monitoring 2011/12</p> <p>Report by Director of Finance and Corporate Resources (Separately Circulated in Budget Folder)</p>	<p>9 Sgrùdadh Maoin Cosgais Bhliadhnail an Treas Ràith 2011/12</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (Mun cuairt air leth ann am Pasgan a' Bhuidseit)</p>
<p>10 Business Plans and Budgets 2011/12</p> <p>(a) Budget and Council Tax Setting 2012/13</p> <p>Report by Director of Finance and Corporate Resources (Separately Circulated in Budget Folder)</p> <p>(b) Departmental Business Plans 2012/13</p> <p>Report by Chief Executive (Separately Circulated in Budget Folder)</p> <p>(c) Draft Budget 2012/13</p> <p>Report by Director of Finance and Corporate Resources (Separately Circulated in Budget Folder)</p> <p>(d) Budget Consultation Proposals</p> <p>Report by Director of Finance and Corporate Resources (Separately Circulated in Budget Folder)</p> <p>(e) Fees and Charges 2012/13</p> <p>Report by Director of Finance and Corporate Resources (Separately Circulated in Budget Folder)</p>	<p>10 Planaichean Gnìomh agus Buidseat 2011/12</p> <p>(a) Stèidheachadh Buidseat `s a' Chis Chomhairle 2012/13</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (Mun cuairt air leth ann am Pasgan a' Bhuidseit)</p> <p>(b) Planaichean Gnìomh Roinnean 2012/13</p> <p>Aithisg leis an Àrd-oifigear (Mun cuairt air leth ann am Pasgan a' Bhuidseit)</p> <p>(c) Dreach a' Bhuidseit 2012/13</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (Mun cuairt air leth ann am Pasgan a' Bhuidseit)</p> <p>(d) Tagraidhean Co-chomhairleachaidh a' Bhuidseit</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (Mun cuairt air leth ann am Pasgan a' Bhuidseit)</p> <p>(e) Cisean agus Cosgaisean 2012/13</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (Mun cuairt air leth ann am Pasgan a' Bhuidseit)</p>
<p>11 Specialist Mainland Placements for Children: 2011/12</p> <p>Report by Director of Education and Children's Services (p1-4)*</p>	<p>11 Suidhichidhean Sònraichte do Chlann air Tòr-mòr: 2011/12</p> <p>Aithisg le Stiùiriche Foghlaim agus Seirbheisean Chloinne (td1-4)*</p>
<p>12 <a href="#">Winter Maintenance Expenditure 2011/12</a></p> <p>Report by Director of Technical Services (p5)</p>	<p>12 Cosgais Glèidhidh air a' Gheamhradh 2011/12</p> <p>Aithisg le Stiùiriche Seirbheisean Teicnigeach (td5)</p>
<p>13 <a href="#">Benefits and Counter Fraud Business Plan 2012/13 Appendix</a></p> <p>Report by Director of Finance and Corporate Resources (p7-12)</p>	<p>13 Plana Gnìomh Sochairean agus Bacadh air Foill 2012/13</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (td7-12)</p>
<p>14 <a href="#">Rural Rate Relief Scheme</a></p> <p>Report by Director of Finance and Corporate Resources (p13-14)</p>	<p>14 Sgeama Faochadh Cis Dùthchail</p> <p>Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (td13-14)</p>
<p>15 <a href="#">Harris Tweed Investment Fund</a></p> <p>Report by Director of Development (p15-17)</p>	<p>15 Maoin In-thasgaidh an Clò Mòr</p> <p>Aithisg le Stiùiriche Leasachaidh (td15-17)</p>

16	<a href="#">Registration Service – Civil Marriage Fees and Charges</a>	16	Seirbheis Clàraidh – Cisean agus Cosgais Pòsadh Shìobhalta
	Report by Chief Executive		Aithisg leis an Àrd Oifigear
	(p19-21)		(td19-21)
	<b>BUILDINGS</b>		<b>TOGLAICHEAN</b>
17	<a href="#">Capital Works: Programme and Progress</a>	17	Obraichean Calpa: Prògram agus Adhartas
	Report by Director of Technical Services		Aithisg le Stiùiriche Sheirbheisean Teicnigeach
	(p23-24)		(td23-24)
18	<a href="#">Repairs and Maintenance (Revenue) Programme 2011/2012 Quarterly Expenditure Report to 31 December 2011</a>	18	Prògram Càradh agus Glèidheadh (Bliadhna) 2011/2012 Aithisg Cosgais Ràitheil gu 31 Dùbhlachd 2011
	Report by Director of Technical Services		Aithisg le Stiùiriche Seirbheisean Teicnigeach
	(p25-28)		(td25-28)
19	Western Isles Schools Project: Update	19	Pròiseact Sgoiltean nan Eilean Siar: Fiosrachadh as Ùr
	Report by Chief Executive and Director of Education and Children's Services		Aithisg leis an Àrd Oifigear
	(p29-49)*		(td29-49)*
20	Stornoway Library	20	Leabharlann Steòrnabhaigh
	Report by Director of Finance and Corporate Resources *		Aithisg le Stiùiriche Ionmhais agus Stòras Corporra *
	<b>CAPITAL PROGRAMME</b>		<b>PRÒGRAM CALPA</b>
21	Lochboisdale Redevelopment	21	Ath-leasachadh Loch Baghasdail
	Report by Director of Finance and Corporate Resources		Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
	(p51)*		(td 51)*
	<b>CONTRACTS</b>		<b>CÙMHNANTAN</b>
22	<a href="#">Community Benefit Clauses: Policy for Use in Contracts</a>	22	Cùmhnantan Sochair Coimhearsnachd: Poileasaidh air Cleachdadh ann an Cunraidhean
	Report by Chief Executive		Aithisg leis an Àrd Oifigear
	(p53-57)		(td53-57)
23	Insurance Renewal 2012/13	23	Ùrachadh Àrachais 2012/13
	Report by Director of Finance and Corporate Resources		Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
	(p59-60)*		(td59-60)*
	<b>POLICY</b>		<b>POILEASaidh</b>
24	<a href="#">EU Policy and Funding: Update Appendix 1</a>	24	Poileasaidh agus Maoinachadh Eòrpach
	Report by Chief Executive		Aithisg leis an Àrd Oifigear
	(p61-70)		(td61-70)
	<b>PUBLIC SECTOR REFORM</b>		<b>ATH-LEASACHADH AN ROINN PHRÌOBHAIDICH</b>
25	<a href="#">Scottish Parliamentary Enquiry on Public Sector Reform and Scottish Local Government</a>	25	Sgrùdadh Pàrlamaid na h-Alba air Ath-leasachadh an Roinn Phoblach agus Ughdarras Ionadail an Alba
	Report by Chief Executive		Aithisg leis an Àrd Oifigear
	(p71-86)		(td71-86)

26 [Police and Fire Rescue Reform: Local Scrutiny and Engagement Implementation Network](#)  
Report by Chief Executive  
(p87-100)

#### **ELECTIONS**

27 [Local Government Elections](#)  
Report by Chief Executive and Returning Officer  
(p101-104)

28 [Returning Officer: Job Description Appendix](#)  
Report by Chief Executive  
(p105-109)

29 [Statutory Review of Polling Districts and Polling Places](#)  
Report by Chief Executive  
(p111-116)

#### **PERFORMANCE REVIEW**

30 [Reports Outstanding: Progress](#)  
Report by Chief Executive  
(p117)

**NOTE:** The next scheduled meeting of the Committee will be on **Wednesday 15 February 2012 at 3.00pm**

26 Ath-leasachadh Poilis agus Luchd-smalaidh: Sgrùdadh Ionadail agus Lionra Buileachadh Co-chonaltraidh  
Aithisg leis an Àrd Oifigear  
(td87-100)

#### **TAGHAIDHEAN**

27 Taghaidhean Ùghdarras Ionadail  
Aithisg leis an Àrd Oifigear agus Oifigear an Taghaidh  
(td101-104)

28 Oifigear an taghaidh: Dealbh Obrach  
Aithisg leis an Àrd Oifigear  
(td105-109)

29 Ath-sgrùdadh Reachdail aig Sgìrean Bhòtaidh agus Ionadan Bhòtaidh  
Aithisg leis an Àrd Oifigear  
(td111-116)

#### **ATH-SGRÙDADH DEANADAIS**

30 Aithisgean Fhathast ri Thighinn: Adhartas  
Aithisg leis an Àrd-oifigear  
(td117)

**FIOSRACHADH:** Bidh an ath Choinneamh den Chomataidh air **Diciadain 15 Gearran 2012 aig 3.00f**