



COMHAIRLE NAN EILEAN SIAR

POLICY AND RESOURCES COMMITTEE

NOTICE OF MEETING

There will be a Meeting of the Committee in the principal Council Offices, Stornoway on **Thursday 9 June 2011 at 9.30am**

Malcolm Burr
Chief Executive
Council Offices
Sandwick Road
STORNOWAY

25 May 2011

AGENDA

It is recommended that, under the terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the public, including the press, be excluded from the meeting during consideration of the following Items on the grounds that exempt information as defined in Part 1 of Schedule 7A of the Act would be disclosed:

Item 16 - Paragraph 3 - Information relating to any particular application for, or recipient or former recipient of, any service provided by the Comhairle.

Appendix to Item 17 - Paragraph 5 - Information relating to the adoption, care, fostering or education of any particular child or relating to the supervision or residence of any particular child in accordance with a supervision requirement made in respect of that child under the Social Work (Scotland) Act 1968.

MINUTES

- 1 [Minute of Meeting of 31 March 2011](#)
(Vol 2 2011, p195)
- 2 Declaration of Interest
- 3 [Minute of Meeting of Outer Hebrides Community Planning Partnership of 3 March 2011](#)
(p1-10)
- 4 [Minute of Meeting of Local Government Employees Joint Consultative Committee of 18 May 2011](#)
(p11-15)

COMATAIDH POILEASAIDH AGUS STÒRAS

FIOS COINNEAMH

Bithidh Coinneamh den Chomataidh ann am prìomh Oifisean na Comhairle, Steòrnabhagh, air **Diardaoin 9 Ògmhios 2011 aig 9.30m**

Malcolm Burr
Ard-oifigear

Oifisean na Comhairle
Rathad Shannabhaig
STEORNABHAGH

25 Ceitean 2011

CLAR OBRACH

Thatar a moladh, fo theirmean Earrann 50A(4) de dh'Achd Ùghdarras Ionadail (Alba) 1973, gum bu chòir don phoball, agus luchd nam pàipear-naidheachd a bhith air am bacadh bhon choinneimh rè beachdachadh air na chuspairean seo air sgàth 's gu faodadh fiosrachadh diomhair mar a tha minichte ann an Pàirt I de Chlàr 7A den Achd a bhith air a leigeil ma sgoil:

Cuspair 16 - Earrann 3 - Fiosrachadh a' buntainn ri tagradh airson, no bho neach a tha a' faighinn no a' fuair, seirbheis sam bith air a sholar leis a' Chomhairle.

Fo-sgrìobhadh aig Cuspair 17 - Earrann 5 - Fiosrachadh a' buntainn ri uchd-mhacachd, cùram, altram no oideachadh leanabh sònraichte sam bith no a' buntainn ri bhith a' cumail sùil air no àite-còmhnaidh leanabh sònraichte sam bith a rèir riatanas stiùiridh a chaidh a dhèanamh a thaobh an leanabh sin fo Achd Obair Sòisealachd (Alba) 1968.

GEÀRR-CHUNNTASAN

- 1 Geàrr chunntas na Coinneimh air 31 Mairt 2011
(Leabhar 2 2011, td195)
- 2 Clàradh Uidh
- 3 Geàrr-chunntas Coinneamh Compàirteachas Dealbhadh Coimhearsachd air 3 Màrt 2011
(td1-10)
- 4 Geàrr-chunntas Coinneamh Co-Chomataidh Comhairleachaidh Luchd-obrach Ùghdarras Ionadail air 18 Ceitean 2011
(td11-15)

- 5 Minute of Meeting of Human Resources Sub-Committee of 2 June 2011
(to follow)
- 6 Minute of Meeting of ICT, Procurement and Asset Management Sub-Committee of 2 June 2011
(to follow)
- 7 Minute of Meeting of Comataidh Buileachaidh Plana Cànan of 2 June 2011
(to follow)
- 8 Minute of Meeting of Joint Services Committee of 3 June 2011
(to follow)

GOVERNANCE

- 9 [Single Outcome Agreement: Revision Appendix 1 & 2 Revised SOA](#)
Report by Chief Executive
(p17-102)
- 10 Western Isles Schools Project: Options for Delivery
Report by Chief Executive
- 11 [Service Business Plans 2010/11 – End of Year Report](#)
Report by Chief Executive
(p103-112)

Gaelic

- 12 [BBC Alba on Freeview](#)
Report by Chief Executive
(p113-114)

FINANCE

- 13 [General Fund Capital Outturn 2010/11 Appendix](#)
Report by Director of Finance and Corporate Resources
(p115-127)
- 14 [Annual Treasury Management Report 2010/11](#)
Report by Director of Finance and Corporate Resources
(p129-134)
- 15 [General Fund Revenue Update 2010/11 Appendix](#)
Report by Director of Finance and Corporate Resources
(separately circulated)
- 16 Mainland Placement Panel
Report by Director of Social and Community Services
(p135-138)*

- 5 Geàrr-chunntas Coinneamh Fo-Chomataidh Sgiobachd air 2 Ògmhios 2011
(ri leantainn)
- 6 Geàrr-chunntas Coinneamh Fo-Chomataidh Fiosrachadh Teicneòlas, Ceannachd agus Rianadh Maoin air 2 Ògmhios 2011
(ri leantainn)
- 7 Geàrr-chunntas Coinneamh Comataidh Buileachaidh Plana Cànan air 2 Ògmhios 2011
(ri leantainn)
- 8 Geàrr-chunntas Coinneamh Co-sheirbheisean air 3 Ògmhios 2011
(ri leantainn)

ÙGH DARRAS

- 9 Aonta Shingilte Bhuilean: Ath-sgrùdadh
Aithisg leis an Àrd Oifigear
(td17-102)
- 10 Pròiseact Sgoiltean nan Eilean: Roghainnean airson Libhrigeadh
Aithisg leis an Àrd Oifigear
- 11 Planaichean Gnìomh Sheirbheis 2010/11 – Aithisg Deireadh Bliadhna
Aithisg leis an Àrd Oifigear
(td103-112)

GÀIDHLIG

- 12 BBC Alba air Freeview
Aithisg leis an Àrd Oifigear
(p113-114)

IONMHAS

- 13 Sgrùdadh Maoin Cosgais Calpa an Ràith 2010/11
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td115-127)
- 14 Aithisg Bhliadhnail Rianadh Ionmhais 2010/11
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td129-134)
- 15 Fiosrachadh mu Airgead Bhliadhnail a' Mhàoin Choitcheinn 2010/11
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(mun cuairt air leth)
- 16 Pannal Suidheachadh air Tìr-mòr
Aithisg le Stiùiriche Sòisealachd agus Seirbheisean Coimhearsnachd
(td135-138)*

<p>17 Specialist Mainland Placements for Children: 2010-11 Report by Director of Education and Children's Services (p139-142)*</p>	<p>17 Suidheachadh Sònraichte do Chlann air Tìr-mòr: Dàmhair 2010 Aithisg le Stiùiriche Foghlaim agus Seirbheisean Chloinne (td139-142)*</p>
<p>18 Winter Maintenance Expenditure 2010/11 Report by Director of Technical Services (p143)</p>	<p>18 Cosgais air Obair Gleidheidh sa Gheamhradh 2010/11 Aithisg le Stiùiriche Seirbheisean Teicnigeach (td143)</p>
<p>19 Technical Services: Building Maintenance STO Progress Update Report by Director of Technical Services (p145-146)</p>	<p>19 Seirbheisean Teicnigeach: Glèidheadh Thoglaichean; Adhartas STO Aithisg le Stiùiriche Seirbheisean Teicnigeach (td 145-146)</p>
<p>20 Draft Annual Accounts for Year Ended 31 March 2011 Report by Director of Finance and Corporate Resources (p147)</p>	<p>20 Dreach Chunntasan Bhladhnaid gu deireadh 31 Mairt 2011 Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (td 147)</p>
<p>21 Write Off of Debts Report by Director of Finance and Corporate Resources (p149-151)</p>	<p>21 Dubhadh às Fiachan Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (td149-151)</p>
<p>22 Innovation and Investment Fund Submission Report by Director of Development (p153-194)</p>	<p>22 Iarrtas Maoin Ùr-ghnàthachadh agus In-thasgadh Aithisg le Stiùiriche Leasachaidh (td153-194)</p>
<p>23 Budget Strategy 2012-15 Joint Report by Chief Executive and Director of Finance and Corporate Resources (p195-196)</p>	<p>23 Ro-innleachd Bhuidseat 2012–15 Co-aithisg leis an Àrd Oifigear agus Stiùiriche Ionmhais agus Stòras Corporra (td195-196)</p>
<p>RISK MANAGEMENT</p>	
<p>24 Risk Management Update Appendix Joint Report by Chief Executive and Director of Finance and Corporate Resources (p197-204)</p>	<p>RIANADH CHUNNART</p> <p>24 Fiosrachadh Rianadh Chunnart Co-aithisg leis an Àrd Oifigear agus Stiùiriche Ionmhais agus Stòras Corporra (td197-204)</p>
<p>BEST VALUE</p>	
<p>25 Best Value Service Reviews 2011/12 Report by Chief Executive (p205-209)</p>	<p>LUACH AS FHEARR</p> <p>25 Measaidhean Seirbheis Luach as Fheàrr 2011/12 Aithisg leis an Àrd-oifigear (td205-209)</p>
<p>26 Best Value Service Review of Waste Management Services Report by Chief Executive (p211-218)</p>	<p>26 Ath-sgrùdadh Seirbheis Luach as Fheàrr air Seirbheisean Rianadh Sgudail Aithisg leis an Àrd Oifigear (td211-218)</p>

COMMUNITY CARE

- 27 [Western Isles Change Plan – Update](#)
Report by Director of Social and Community Services
(p219-225)
- 28 [Monitoring and Management of Home Care](#)
Report by Director of Social and Community Services
(p227-230)
- 29 [Garrabost Care Unit](#)
Report by Director of Social and Community Services
(p231-234)
- 30 [National Care Home Contract](#)
Joint Report by Director of Social and Community
Services and Director of Finance and Corporate
Resources
(p235-237)

BUILDINGS

- 31 [Capital Works: Programme and Progress](#)
Report by Director of Technical Services
(p239-240)
- 32 [Repairs and Maintenance \(Revenue\) Programme 2010/2011: Quarterly Expenditure Report to 31 March 2011](#)
Report by Director of Technical Services
(p241-244)
- 33 [Western Isles Schools Project: Update Appendix](#)
Report by Chief Executive
(p245-250)

HOUSING

- 34 [Private Sector Housing Budgets and Review of the Scheme of Assistance](#)
Report by Director of Development
(p251-257)

CAPITAL PROGRAMME

- 35 [Major Harbour Development - Ardveinish Appendix 1 Appendix 2 Appendix 3](#)
Report by Director of Development
(p259-267)

CÙRAM COIMHEARSNACHD

- 27 Maoin Atharrachaidh – Fiosrachadh
Aithisg le Stiùiriche Sòisealachd agus Seirbheisean
Coimhearsnachd
(td219-225)
- 28 Rianadh agus Sgrùdadh Luchd-obrach Cùram
Dachaigh
Aithisg le Stiùiriche Sòisealachd agus Seirbheisean
Coimhearsnachd
(td227-230)
- 29 Aonad Cùram Gharraboist
Aithisg le Stiùiriche Sòisealachd agus Seirbheisean
Coimhearsnachd
(td231-234)
- 30 Cunradh Cùram Dachaigh Nàiseanta
Co-aithisg le Stiùiriche Sòisealachd agus
Seirbheisean Coimhearsnachd agus Stiùiriche
Ionmhais agus Stòras Corporra
(td235-237)

TOGLAICHEAN

- 31 Obraichean Calpa: Prògram agus Adhartas
Aithisg le Stiùiriche Seirbheisean Teicnigeach
(td239-240)
- 32 Prògram Càradh agus Glèidheadh (Bhliadhna) 2010/2011: Aithisg Cosgais Bhliadhna gu 31 Mairt 2011
Aithisg le Stiùiriche Seirbheisean Teicnigeach
(td241-244)
- 33 Pròiseact Sgoiltean nan Eilean Siar – Fiosrachadh
Aithisg leis an Àrd Oifigear
(td245-250)

TAIGHEADAIS

- 34 Buidseatan Taigheadas an Roinn Phrìobhaideach agus Ath-sgrùdadh Sgeama Taic
Aithisg le Stiùiriche Leasachaidh
(td251-257)

PRÒGRAM CALPA

- 35 Leasachadh Cala Mòr - Aird Mhidhinis
Aithisg le Stiùiriche Leasachaidh
(td259-267)

36	Office Accommodation Marybank Depot		36	Oifisean aig Aonad Obraichean Malairt:	
	Report by Director of Technical Services	(p269-279)		Aithisg le Stiùiriche Seirbheisean Teicnigeach	(td269-279)
37	Marybank Depot Improvements		37	Leasachadh Stòr Marybank	
	Report by Director of Technical Services	(p281-286)		Aithisg le Stiùiriche Seirbheisean Teicnigeach	(td281-286)
38	Harris Care Development		38	Leasachadh Cùram na Hearadh	
	Report by Director of Technical Services			Aithisg le Stiùiriche Seirbheisean Teicnigeach	
ENERGY			LÙTHS		
39	Outer Hebrides Community Energy Fund (OHCEF)		39	Maoin Lùths Coimhearsnachd Innse Gall (OHCEF)	
	Report by Director of Development	(p287-289)		Aithisg le Stiùiriche Leasachaidh	(td287-289)
ECONOMIC DEVELOPMENT			LEASACHADH EACANOMAIGEACH		
40	Review of the Purpose of an Enterprise Agency		40	Ath-sgrùdadh Bun-adhbhar Buidheann Iomairt	
	Report by Director of Development	(p291-297)		Aithisg le Stiùiriche Leasachaidh	(td291-297)
EUROPEAN STRUCTURAL FUNDS			MAOIN TOGAIL NA H-EÒRPA		
41	Round 6 Applications for European Structural Funds – Outcome of Stage 1 Bids		41	Iarrtasan Cuairt 6 de Mhaoin Togail na h-Eòrpa – Co-dhùnadh air Iarrtasan Ìre 1	
	Report by Chief Executive	(p299-300)		Aithisg leis an Àrd Oifigear	(td299-300)
42	Round 7 European Social Fund (ESF) – 2011 Challenge Round Applications		42	Cuairt 7 de Mhaoin Sòisealta na h-Eòrpa – Iarrtasan Cuairt Dùbhlànach 2011	
	Report by Chief Executive	(p301-303)		Aithisg leis an Àrd Oifigear	(td301-303)
43	European Fisheries Fund – Axis 4		43	Maoin Iasgach na h-Eòrpa – Axis 4	
	Report by Director of Development	(p305-307)		Aithisg le Stiùiriche Leasachaidh	(td305-307)
44	ISLE-PACT		44	ISLE-PACT	
	Report by Director of Development	(p309-313)		Aithisg le Stiùiriche Leasachaidh	(td309-313)
45	Outer Hebrides LEADER Programme 2007-2013: Match Funding Shortfall Appendix		45	Prògram LEADER Innse Gall 2007 – 2013: Gainnead Co-mhaoineachaidh	
	Report by Director of Development	(p315-316)		Aithisg le Stiùiriche Leasachaidh	(td315-316)
HUMAN RESOURCES			STÒRAS DAONNA		
46	Trade Union Representation		46	Riochdachadh Aonadh	
	Joint Report by Chief Executive and Director of Finance and Corporate Resources	(p317-318)		Aithisg le Stiùiriche Ionmhais agus Stòras Corporra	(td317-318)

47 [Mobile and Landline Communications Policy Appendix](#)
Report by Chief Executive
(p319-326)

48 [Policy on the Payment of Travelling Expenses and the Reimbursement of Expenditure Appendix](#)
Report by Chief Executive
(p327-337)

49 [Employee Expenses – Efficiencies](#)
Report by Chief Executive
(p339-340)

50 [Grievance Procedure – Chief Executive](#)
Report by Head of Human Resources
(p341-343)

51 [Revised Violence and Aggression Policy](#)
Report by Chief Executive
(p345-353)

52 [Single Equality Duty](#)
Report by Chief Executive
(p355-379)

LEGISLATION

53 [Equality Act 2010](#)
Report by Chief Executive
(p381-390)

RELATED MATTERS

54 [Integrated Children's Services Plan 2010-2013 – Annual Review of Progress \(April 2011\)](#)
Report by Director of Education and Children's Services
(p391-405)

PERFORMANCE REVIEW

55 [Reports Outstanding: Progress](#)
Report by Chief Executive
(p407-408)

NOTE: The next scheduled meeting of the Committee will be on **Thursday 1 September 2011 at 9.30am**

47 Poileasaidh Cleachdadh Fòn agus Fòn-làimhe
Aithisg leis an Àrd Oifigear
(td319-326)

48 Poileasaidh air Pàigheadh Cosgais Siubhail agus Pàigheadh air ais Cosgais
Aithisg leis an Àrd Oifigear
(td327-337)

49 Cosgaisean Luchd-obrach – Èifeachdas
Aithisg leis an Àrd Oifigear
(td339-340)

50 Modh Cùis-ghearain - An Àrd-oifigear
Aithisg leis Prìomh Oifigear Stòras Daonna
(td341-343)

51 Poileasaidh Ath-sgrùdaichte air Fòirneart agus Droch Ionnsaigh
Aithisg leis an Àrd Oifigear
(td345-353)

52 Dleastanas Co-ionannachd Shingilte
Aithisg leis an Àrd Oifigear
(td355-379)

REACHDAS

53 Achd Co-ionannachd 2010
Aithisg leis an Àrd Oifigear
(td381-390)

CUSPAIREAN BUNTAINEACH

54 Plana Amalaichte Seirbheisean Chloinne 2010 – 2013 – Ath-sgrùdadh Bhliadhnail air Adhartas (Giblean 2011)
Aithisg le Stiùiriche Foghlaim agus Seirbheisean Chloinne
(td391-405)

ATH-SGRÙDADH DHEANADAIS

55 Aithisgean Fhathast ri Thighinn: Adhartas
Aithisg leis an Àrd-oifigear
(td)

FIOSRACHADH: Bidh an ath Choinneamh den Chomataidh air **Diardaoin 1 Sultain 2011 aig 9.30m**