



COMHAIRLE NAN EILEAN SIAR

POLICY AND RESOURCES COMMITTEE

COMATAIDH POILEASaidH AGUS STÒRAS

NOTICE OF MEETING

There will be a Meeting of the Committee in the principal Council Offices, Stornoway on **Thursday 3 September 2009 at 9.30 am**

Malcolm Burr
Chief Executive

Council Offices
Sandwick Road
STORNOWAY

10 August 2009

FIOS COINNEAMH

Bithidh Coinneamh den Chomataidh ann am prìomh Oifisean na Comhairle, Steòrnabhagh, air **Diardaoin 3 Sultain 2009 aig 9.30m**

Malcolm Burr
Àrd-oifigear

Oifisean na Comhairle
Rathad Shanndabhaig
STEORNABHAGH

10 Lùnastal 2009

AGENDA

It is recommended that, under the terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the public, including the press, be excluded from the meeting during consideration of the following Items on the grounds that exempt information as defined in Part 1 of Schedule 7A of the Act would be disclosed:

Item 18 & 22

Paragraph 8 & 9 - Information relating to the amount of any expenditure proposed to be incurred by the Comhairle under any particular contract for the acquisition of property or the supply of goods or services and information relating to any terms proposed or to be proposed by or to the Comhairle in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

Appendix to Item 19

Paragraph 5 - Information relating to the adoption, care, fostering or education of any particular child or relating to the supervision or residence of any particular child in accordance with a supervision requirement made in respect of that child under the Social Work (Scotland) Act 1968.

Item 20

Paragraph 3 - Information relating to any particular application for, or recipient or former recipient of, any service provided by the Comhairle.

CLAR OBRACH

Thatar a moladh, fo theirmean Earrann 50A(4) de dh'Achd Ughdarras Ionadail (Alba) 1973, gum bu chòir don phoball, agus luchd nam pàipear-naidheachd a bhith air am bacadh bhon choinneimh rè beachdachadh air na chuspairean seo air sgàth 's gu faodadh fiosrachadh diomhair mar a tha minichte ann an Pàirt I de Chlàr 7A den Achd a bhith air a leigeil ma sgaoil:

Cuspair 18 & 22

Earrannan 8 & 9 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a-thuilleadh air a' Chomhairle; Teirmean sam bith tairgste no gu bhith air an tairgse le no ris a' Chomhairle, ann an cùrsa barganachadh airson cunnradh airson ceannachd no reic seilbh no airson solar bathar no seirbheisean; agus fiosrachadh ann an dàimh ri ionmhas ri chosg leis a' Chomhairle fo chunnradh shònraichte airson togalach a cheannach no solar air bathar no seirbheisean.

Fa-sgrìobhadh aig Cuspair 19

Earrannan 5 - Fiosrachadh a' buntainn ri uchd-mhacachd, cùram, altram no oideachadh leanabh sònraichte sam bith no a' buntainn ri bhith a' cumail sùil air no àite-còmhnaidh leanabh sònraichte sam bith a rèir riatanas stiùiridh a chaidh a dhèanamh a thaobh an leanabh sin fo Achd Obair Sòisealachd (Alba) 1968.

Cuspair 20

Earrannan 3 - Fiosrachadh a' buntainn ri tagradh airson, no bho neach a tha a' faighinn no a' fuair, seirbheis sam bith air a sholar leis a' Chomhairle.

Item 24, 27 & 46

Paragraph 6. 8 & 9 – Information relating to the financial or business affairs of any particular person other than the Comhairle, information relating to the amount of any expenditure proposed to be incurred by the Comhairle under any particular contract for the acquisition of property or the supply of goods or services and information relating to any terms proposed or to be proposed by or to the Comhairle in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

Item 36

Paragraph 6 – Information relating to the financial or business affairs of any particular person other than the Comhairle.

Item 48

Paragraph 1 - Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder or former office holder, or applicant to become and office holder under, the Comhairle

MINUTES

- 1 [Minute of Meeting of 18 June 2009](#)
(Vol 3, p 317)
- 2 Declaration of Interest
- 3 [Minute of Meeting of Comataidh Buileachaidh Plana Canan of 7 July 2009](#)
(p 1-4)
- 4 [Minute of Meeting of Human Resources Sub-Committee of 29 July 2009](#)
(p 5-7)
- 5 [Minute of Meeting of Human Resources Sub-Committee of 27 August 2009](#)
(to follow)
- 6 [Minute of Meeting of Comataidh Buileachadh Plana Canan 27 August 2009](#)
(to follow)
- 7 [Minute of Meeting of Joint Services Committee of 28 August 2009](#)
(to follow)

CONSTITUTION

- 8 [Significant Trading Operations/Trading Operations Member Officer Working Group: Proposed Amendment to Remit](#)

Report by Chief Executive

(p 9)

Cuspair 24, 27 & 46

Earrann 6, 8 & 9 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a-thuilleadh air a' Chomhairle, fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a-thuilleadh air a' Chomhairle; Teirmean sam bith tairgste no gu bhith air an tairgse le no ris a' Chomhairle, ann an cùrsa barganachadh airson cunnradh airson ceannachd no reic seilbh no airson solar bathar no seirbheisean; agus fiosrachadh ann an dàimh ri ionmhas ri chosg leis a' Chomhairle fo chunnradh shònraichte airson togalach a cheannachd no solar air bathar no seirbheisean.

Cuspair 36

Earrann 6 - Fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith, a-thuilleadh air a' Chomhairle.

Cuspair 48

Earrann 1 – Fiosrachadh ann an dàimh ri neach-obrach sam bith, neach a bha ag obair, no tagraiche gu bhith na neach-obrach, neach-dreuchd, no neach aig an robh dreuchd, no tagraiche gu bhith na neach-dreuchd aig a' Chomhairle.

GEARR-CHUNNTASAN

- 1 Geàrr chunntas na Coinneimh air 18 Ògmhios 2009
(Leabhar 3, td 317)
- 2 Clàradh Uidh
- 3 Geàrr-chunntas Coinneimh Comataidh Buileachaidh Plana Cànan air 7 Iuchar 2009
(td 1-4)
- 4 Geàrr-chunntas Coinneamh Fo-Chomataidh Sgiobachd air 29 Iuchar 2009
(td 5-7)
- 5 Geàrr-chunntas Coinneamh Fo-chomataidh Sgiobachd air 27 Lùnastal 2009
(ri leantainn)
- 6 Geàrr-chunntas Coinneamh Comataidh Buileachadh Plana Cànan 27 Lùnastal 2009
(ri leantainn)
- 7 Geàrr-chunntas Coinneamh Co-sheirbheisean air 28 Lùnastal 2009
(ri leantainn)

BUN-REACHD

- 8 Buidheann Obrach Ball Oifigeir Obraichean Malairt Sònraichte/ Obraichean Malairt: Atharrachaidhean Molaichte gu Dleasdanas

Aithisg leis an Àrd Oifigeir

(td 9)

APPOINTMENTS

- 9 [Appointment of Member to ICT, Procurement and Asset Management Sub-Committee](#)

Report by Chief Executive
(p 11)

- 10 [Consumer Direct Advisory Group: Appointment of Member](#)

Report by Chief Executive
(p 13-14)

GOVERNANCE

- 11 [Involvement of Young People in the Decision Making Process Appendix](#)

Report by Chief Executive
(p 15-17)

FINANCE

- 12 [General Fund First Quarter Capital Monitoring 2009/10 Appendices](#)

Report by Director of Finance and Corporate Resources
(p 19-24)

- 13 [General Fund First Quarter Revenue Monitoring 2009/10 Appendices](#)

Report by Director of Finance and Corporate Resources
(p 25-31)

- 14 [Budget Strategy 2010-13](#)

Joint Report by Chief Executive and Director of Finance and Corporate Resources
(p 33-36)

- 15 [Write Off of Debts](#)

Report by Director of Finance and Corporate Resources
(p 37-38)

- 16 [Benefit Take Up Campaign \(Claim It!\)](#)

Report by Director of Finance and Corporate Resources
(p 39-40)

- 17 [Debt Recovery Policy](#)

Report by Director of Finance and Corporate Resources
(p 41-48)

- 18 Connected Communities Broadband Network

Report by Director of Finance and Corporate Resources
(p 49-50)*

- 19 Specialist Mainland Placements for Children 2009/10

Report by Chief Executive
(p 51-55)*

SUIDHEACHADH

- 9 Suidheachadh Ball gu Fo-Chomataidh ICT, Sola-raichean agus Rianachd Maoin

Aithisg leis an Àrd Oifigear
(td 11)

- 10 Buidheann Comhairle Consumer Direct: Suidheachadh Ball

Aithisg leis an Àrd Oifigear
(td 13-14)

DÒIGH-RIAGHLAIDH

- 11 Com-pàirteachadh Òigridh ann an Siostam Tighinn gu Co-dhùnaidhean

Aithisg leis an Àrd Oifigear
(td 15-17)

IONMHAS

- 12 Cosgais Bhliadhnail Maoin Calpa a' Chiad Ràith 2009/10

Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td 19-24)

- 13 Cosgais Bhliadhnail Maoin Choitcheann a' Chiad Ràith 2009/10

Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td 25-31)

- 14 Ro-innleachd Buidseat 2010-13

Co-aithisg leis an Àrd Oifigear agus Stiùiriche Ionmhais agus Stòras Corporra
(td 33-36)

- 15 Dubhadh as Fiachan

Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td 37-38)

- 16 Iomairt Gabhail Sochair (Claim It!)

Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td 39-40)

- 17 Poileasaidh Fiachan a' dol am Feabhas

Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td 41-48)

- 18 Coimhearsnachdan Ceangailte Lionrath Bann-leathainn

Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td 49-50)*

- 19 Suidheachadh ann an Goireasan Sònraichte air Tìr Mòr do Chloinne 2009/10

Aithisg leis an Àrd Oifigear
(td 51-55)*

20 Mainland Placement Panel	Report by Director of Social and Community Services (p 57-65)*	20 Panal Suidheachadh air Tìr Mòr	Aithisg le Stiùiriche Sòisealachd agus Seirbheisean Coimhearsnachd (td 57-65)*
21 Provision of Customer Services to Third Parties	Report by Director of Finance and Corporate Resources (p 67)	21 Seirbheisean Taic gu Buidhnean eile	Aithisg le Stiùiriche Ionmhais agus Stòras Corporra (td 67)
22 COU Fourth Quarter 2008/09 Monitoring Report	Report by Director of Technical Services (p 69-75)*	22 Aithisg Sgrùdaidh a' Cheathramh Ràith 2008/09 COU	Aithisg le Stiùiriche Seirbheisean Teicnigeach (td 69-75)*
23 Inter-Island Business Development Scheme	Joint Report by Director of Development and Director of Technical Services (p 77-87)	23 Sgeama Leasachadh Gnìomhachas Eadar-eilein	Co-Aithisg le Stiùiriche Leasachaidh agus Stiùiriche Seirbheisean Teicnigeach (td 77-87)
24 Townscape Heritage Initiative	Report by Director of Development *	24 Iomairt Dualchas Baile	Aithisg le Stiùiriche Leasachaidh *
BUILDINGS		TOGLAICHEAN	
25 Capital Works: Programme and Progress	Report by Director of Technical Services (p 89-90)	25 Obraichean Calpa: Prògram agus Adhartas	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 89-90)
26 Repairs and Maintenance (Revenue) Programme 2008/2009 - Quarterly Expenditure Report to 30 June 2009	Report by Director of Technical Services (p 91-94)	26 Prògram Bhlìadhnaile Càradh agus Gleidheadh 2008/2009 - Aithisg Cosgais Ràitheil gu 30 Ogmhios 2009	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 91-94)
27 Western Isles Schools Project Update	Report by Chief Executive (p 95-97)*	27 Fiosrachadh air WISP	Aithisg leis an Àrd-oifigear (td 95-97)*
CAPITAL PROGRAMME		PRÒGRAM CALPA	
28 Capital Programme: Direct Disabled Access to Leisure and Learning Properties	Report by Director of Social and Community Services (p 99-105)	28 Slighe A-steach do Chiorraich do Thoglaichean Cur-seachad agus Ionnsachadh	Aithisg le Stiùiriche Seirbheisean Sòisealachd agus Coimhearsnachd (td 99-105)
29 Capital Programme: Electrical Upgrading Programme (Council Offices)	Report by Director of Technical Services (p 107-113)	29 Prògram Calpa: Prògram Ùrachadh Siostam Dealain (Oifisean na Comhairle)	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 107-113)
30 Capital Programme: Fire Precaution Works Programme (Council Offices)	Report by Director of Technical Services (p 115-121)	30 Prògram Calpa: Prògram Obraichean Dionadach bho Theintean (Oifisean na Comhairle)	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 115-121)

31	Capital Programme: Disabled Adaption Works Programme (Council Offices)	Report by Director of Technical Services (p 123-129)	31	Prògram Calpa: Prògram Obraichean Atharrachaidh do Chiorramaich (Oifisean na Comhairle)	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 123-129)
32	Capital Programme: Care Units Conversion	Report by Director of Technical Services (p 131-137)	32	Prògram Calpa: Atharrachadh Ionadan Cùram	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 131-137)
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33	Statutory Performance Indicators Appendix	Report by Chief Executive (p 139-150)	33	Comharran Reachdail Dèanadas	Aithisg leis an Àrd Oifigear (td 139-150)
COMMUNITY PLANNING/INTEGRATED SERVICES			DEALBHADH COIMHEARSNACHD/ SEIRBHEISEAN AMALAICHTE		
34	Single Outcome Agreement 2009-2010	Report by Chief Executive (p 151-152)	34	Còrdadh Singilite Bhuilean 2009-2010	Aithisg leis an Àrd Oifigear (td 151-152)
INTEGRATED SERVICES			CO-SHEIRBHEISEAN		
35	The Hub Initiative	Report by Chief Executive (p 153-160)	35	Iomairt HUB	Aithisg leis an Àrd Oifigear (td 153-160)
CONTRACTUAL MATTERS			GNOTHAICHEAN CUNNRAIDH		
36	Standing Approved Lists of Contractors Construction Skills Certification Scheme - Progress	Report by Director of Technical Services (p 161-165)*	36	Liosta Seasmhach Aontaichte de Sgeama Sgilean Togail Cunnradairean (CSCS) – Adhartas	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 161-165)*
37	Premises Security Installations – Term Contract	Report by Director of Technical Services (p 167)	37	Suidheachadh Inneallan-dion Thoglaichean	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 167)
HOUSING			TAIGHEADAS		
38	Draft Housing (Scotland) 2009 Bill: Consultation Response	Report by Director of Development (p 169-183)	38	Dreach Bille Taigheadais (Alba) 2009: Freagairt Co-chomhairleachadh	Aithisg le Stiùiriche Leasachaidh (td 169-183)
39	Proposed Supported Temporary Accommodation Model	Report by Director of Development (p 185-191)	39	Modal Molaichte Àitean-fuirich Sealach le Taic	Aithisg le Stiùiriche Leasachaidh (td 185-191)
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40	Developing Alternative and Renewable Energy (DARE) Scheme of Administration	Report by Director of Technical Services (p 193-196)	40	A' Leasachadh Cumhachd Eile agus Ath-nuathachail (DARE) Sgeama Rianachd	Aithisg le Stiùiriche Sheirbheisean Teicnigeach (td 193-196)

41 [BioMara – Sustainable Fuels from Marine Biomass Technical Stakeholder Workshop](#)
Report by Director of Technical Services
(p 197-198)

EUROPEAN STRUCTURAL FUNDS

42 [Prospective Applications for EU Assistance Autumn 2009](#)
Report by Chief Executive
(p 199-223)

HUMAN RESOURCES

43 [Ill Health Retirement Appendix 1 Appendix 2](#)
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44 [Childcare Vouchers During Maternity Leave](#)
Report by Director of Finance and Corporate Resources
(p 233-235)

45 [Performance Appraisal and Management Standards](#)
Report by Chief Executive
(p 237-277)

COMMUNITY CARE

46 OFTTI Exit Strategy
Report by Director of Social and Community Services
(p 279-283)*

47 [Occupational Therapy Service Annual Report 2008/09](#)
Report by Director of Social and Community Services
(p 285-290)

48 Management of Home Care Workforce
Joint Report by Director of Finance and Corporate Resources and Director of Social and Community Services
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PERFORMANCE REVIEW

49 [Reports Outstanding: Progress](#)
Report by Chief Executive
(p 295-298)

NOTE: The next scheduled meeting of the Committee will be on **Thursday 5 November 2009**

41 BioMara – Connadh Seasmhach bho Bùth-obrach Teicnigeach Bith-thomaid Mara
Aithisg le Stiùiriche Seirbheisean Teicnigeach
(td 197-198)

MAOIN TOGAIL NA H-EÒRPA

42 Iarrtasan Buailteach airson Taic Eòrpach Foghar 2009
Aithisg le Stiùiriche Teicnigeach
(td 199-223)

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43 Leigeil Às Dreuchd Tro Euslaint
Aithisg leis an Àrd-oifigear
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44 Bileagan fianais cùram-chloinn tro Forladh Mathaireil
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(td 233-235)

45 Measadh Coileanaidh agus Inbhean Rianachd
Aithisg le Stiùiriche Ionmhais agus Stòras Corporra
(td 237-277)

CÙRAM COIMHEARSNACHD

46 Ro-innleachd Sgaoilidh OFTTI
Aithisg le Stiùiriche Seirbheisean Sòisealachd agus Coimhearsnachd
(td 279-283)*

47 Aithisg Bhliadhnail Seirbheisean Slàinte an Obraiche 2008/09
Aithisg le Stiùiriche Seirbheisean Sòisealachd agus Coimhearsnachd
(td 285-290)

48 Riaghladh Luchd-obrach Cùram san Dachaigh
Co-Aithisg le Stiùiriche Ionmhais agus Stòras Corporra agus Stiùiriche Seirbheisean Sòisealachd agus Coimhearsnachd
(td 291-293)*

ATH-SGRÙDADH DHEANADAS

49 Aithisgean Fhathast ri Thighinn: Adhartas
Aithisg leis an Àrd-oifigear
(td 295-298)

FIOSRACHADH: Bithidh an ath Choinneamh den Chomataidh air **Diardaoin 5 Samhain 2009**