

**POLICY AND RESOURCES COMMITTEE: 21 JUNE 2007**

**REPORTS OUTSTANDING**

<b>Item</b>	<b>Date of Request</b>	<b>Subject</b>	<b>Action Required</b>	<b>Action By</b>	<b>Progress</b>
1	22 June 2004	Health and Safety Policy Document	Carry out further negotiations in relation to the issue of risk assessments for home carers.	Director of Social Work	Report to a later meeting of the Committee.
2	9 September 2004	Ionàd Spòrs Leodhais	Invite Consulting Architects, JMA Architects, to the November meeting of the Committee.	Chief Executive.	Deferred until final account.
3	7 September 2005	Premises Security Installations	A Report be submitted to the Committee in relation to the feasibility of such a Contract and that that Report would address the aspiration of the Committee that locally based Contractors would be given the opportunity to bid for such a Contract in partnership with local companies, if necessary.	Director of Technical Services.	Report to future series.
4	30 March 2006	Harbour Authority Powers	Submit a Report in relation to the Harbour Authority Powers enjoyed by Shetland Island Council and their potential benefits to the Western Isles.	Chief Executive	Legal research completed. Discussions will now take place with Director for Sustainable Communities and other interested parties re potential benefits with a view to reporting in September 2007.
5	30 March 2006	Community Planning	A Report be submitted to the next meeting of the Policy and Resources Committee in relation to the Community Planning Framework in general, detailing the processes in place for consultation in the Community Planning Process with particular reference to the workshops referred to in the Report to the OHCPP in December 2005 and the recording of such meetings.	Chief Executive	Seminar on Community Planning way held in mid March and conclusions to be discussed at June 2007 OHCPP meeting.  Report to September 2007 meeting.
6	30 August 2006	Croft House Loan Scheme	Submit a Report to a future series of the Committee in relation to the proposed financial arrangements for the scheme considering, without prejudice to the foregoing generality, partnership arrangements with commercial lenders, the potential role of the Western Isles Credit Union and the proposed provisions to ensure that increases in the maximum level of loan	Director of Finance	Research ongoing.

			reflect the relevant rising costs		
7	14 December 2006	Future European Structural Funds Programmes in the Highlands and Islands 2006-2013	Submit a Report to the next meeting of the Committee detailing options to take advantage of the funding available in relation to language and culture including the option of working in partnership with other Member states.	Chief Executive	Initial discussions with representatives of Donegal County Council held on 20 March 2007 – To be taken forward with Item 23 (Gaelic in the Comhairle).
8	15 February 2007	Demonstration of Mapping Software	Submit a Report to an early future meeting in relation to the proposed programme for implementation of the MapXtreme software.	Director of Finance and Corporate Resources	To be submitted no later than September meeting of the Committee.
9	15 February 2007	ICT Status Report: Key Challenges	Submit Report giving information in relation to the progress being made in maintaining the resilience of, and improving the Comhairle's ICT strategy and objectives, taking account of nationally recognised standards.	Director of Finance and corporate Resources	Reports to be submitted as required. To be taken forward in context of Business Planning.
10	15 February 2007	ICT Status Report: Key Challenges	Submit Reports on the scope for ICT to improve the Comhairle's public services, particularly through the use of its internet site, which is the electronic public face of the Comhairle and submit reports which demonstrate the savings and efficiencies that can be achieved through appropriate investment in ICT.	Director of Finance and Corporate Resources	Web Development Posts established.  Reports to be submitted in context of Business Plan implementation.
11	15 February 2007	Recruitment Freeze	Submit a Report to the next meeting of the Comhairle detailing the full implications of implementation of the recruitment freeze.	Chief Executive	Verbal update to be provided at Committee.
12	15 February 2007	Management of Records and Archive Material	Submit further Reports in relation to the development of a policy for the creation, collection, management and disposal of the Comhairle's records in line with its statutory responsibility.	Chief Executive	Report to September 2007 series.
13	29 March 2007	Building Maintenance Term Contract	Submit a Report to a future meeting in relation to the Handyman service.	Director of Technical Services	Report to September 2007 series.
14	29 March 2007	Marybank Depot, Stornoway	Submit a Report to a future meeting of the Committee in relation to other facilities currently operated by STOs and TOs and the potential for them to be managed centrally.	Director of Technical Services	Report to September 2007 series.

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15	29 March 2007	Gender Equality Scheme	Subject to a full stakeholder consultation and implementation of single status, the Gender Equality Scheme be the subject of a Report to the June 2007 meeting of the Committee.	Chief Executive	Report is at Item 39 of the Agenda.
16	29 March 2007	Homelessness Task Force Funding – Allocation of Grant	Submit a Report to a future meeting detailing the outcomes achieved by the Sgailean project and its role in terms of the Comhairle's homelessness strategy.	Director for Sustainable Communities	Being Reported to Environment and Protective Services Committee June 2007.