



JOINT FUTURE COMMITTEE



Minute of Meeting held in the
Council Chambers at 4.00pm
on Thursday 29 March 2007

PRESENT	Mr Angus Campbell (Chairman) Mr Murdo Macleod Mr Roderick Morrison	Mr John Angus Mackay Mrs Margaret Mackenzie Mrs Annie MacDonald
IN ATTENDANCE	Mr Malcolm Burr Mr Iain Macaulay Mrs Ella Macbain Ms Lesley McDonald Mrs Isobel Mackenzie Ms Jane Adams Dr Margaret Whoriskey	Mr Michael Cook Mr Robert Emmott Mrs Anne Macdonald Mr Ross Blackman Ms Finella Morrison Mrs Briony Jones Mr David Pigott
APOLOGIES	Mrs Cathy Mackinnon Mrs Chrissie Macleod	Mr Malcolm Smith Mrs Mairi Bremner

MINUTES

Minute of Meeting of 1 February 2007	1	The minute of meeting of 1 February 2007 were approved . Arising out of consideration of the minute it was stated that discussions between the Director of Finance and Corporate Services at the Health Board, and the Director of Finance at the Comhairle in regard to the financial arrangements for managing mainland placements and exceptionally complex home care packages were ongoing, and it was expected that Service Level Agreements would be in place shortly.
Minute of Joint Staff Forum 27 February 2007	2	The minute of meeting of the Joint Staff Forum of 27 February 2007 was noted . Arising out of consideration of the minute it was stated that once the membership, constitution and employment options had been agreed by the Joint Staff Forum these reports should be submitted to the Joint Services Committee for approval.
Minute of Health and Social Care Group of 15 February 2007	3	The minute of meeting of the Health and Social Care Group of 15 February 2007 was noted . Arising out of consideration of the minute, it was agreed that Mr Michael Cook would discuss with Mr Donald Stuart, Head of Resources, Commercial Operations Board the possibility of using COU staff to provide a quick response service for the Occupational Therapy team. It was further agreed that Mr Michael Cook would act as a point of contact for Council Members with enquiries relating to constituents obtaining minor OT equipment.
Minute of Health and Social Care Group of 8 March 2007	4	The minute of meeting of the Health and Social Care Group of 8 March 2007 was noted .

JOINT IMPROVEMENT TEAM

Joint Improvement Team: Exit Report 5

Dr Margaret Whoriskey and Mr David Piggott gave a presentation to the Committee regarding the work of the Joint Improvement Team during the period of intensive support that was now drawing to an end. It was stated that the recent approval by the Minister for the establishment of a Community Health and Social Care Partnership provides the impetus to further develop joint working arrangements to ensure more effective use of resources and improved outcomes for people who use services. The continued service pressures were referred to, together with the limited progress on SPARRA (Scottish Patients at Risk of Readmission and Admission) data, and Delayed Discharges.

It was noted that the Scottish Executive will make available an additional £50,000 to support development work for the CHaSCP.

It was agreed:

1. **that the Joint Health and Social Care Group develop to become a Joint Management/Steering Group to support the integrated governance arrangements for the CHaSCP;**
2. **that the Joint Management/Steering Group play a key role in over viewing and managing the CHaSCP Development Plan from June to December 2007; and assume responsibility for driving the Joint Future agenda in areas such as performance management, delayed discharge and support for the JPIAF;**
3. **to invite the JIT to facilitate a follow-up review in September/October 2007 to provide an assessment of progress and act as a challenger to the work underway with the development plan and implementation of integrated arrangements;**
4. **to invite the JIT to assist with the implementation of the toolkit on capacity planning for older people during 2007 to inform a joint commissioning strategy.**

JOINT WORKING

Western Isles Community Health and Social Care Partnership: Development Plan. 6

The Development Plan for the establishment of the Western Isles Community Health and Social Care Partnership was considered. It was stated that the Minister had signed off the Scheme of Establishment, phase 1 of which would be in operation by 1 June 2007.

Arising out of consideration of the development plan it was stated that, subject to approval by the Comhairle later in the day, the Social Work Committee of the Comhairle had been dissolved, in favour of the Joint Services Committee which would report to the Policy and Resources Committee of the Comhairle and the Health Board.

Local Improvement
Targets: Third Quarter
Monitoring Report

7. The Committee considered the third quarter monitoring report for the Local Improvement Targets. It was noted that whilst many targets had been met or exceeded, some of the targets will not be met, and there have been problems in obtaining information from some lead officers. It was reported that the targets for Carer's Assessments, reducing multiple emergency admissions and reducing delayed discharges had not been met. The targets for completing single shared assessments for clients with learning difficulties and clients with mental health problems had not been met. However, it was stated that the annual targets would be met.

It was hoped that a mechanism to improve reporting through the establishment of Health and Care Teams would improve performance.

It was agreed that:

1. **the end of year monitoring report would be submitted to the first meeting of the Joint Services Committee;**
2. **Mr Michael Cook would submit a report on progress with the implementation of electronic single shared assessments to the first meeting of the Joint Services Committee.**

AUDIT

Comhairle nan Eilean
Siar: Internet Audit
Follow Up Review

8. The Director of Finance, CnES submitted an Internal Audit Follow-up Review to the Report on Joint Future which was issued in March 2006. The follow-up had been requested by the Audit Panel of the Comhairle. The Report stated that of the eight recommendations made in the original report, 5 had been fully implemented, and three had been partly implemented.

It was agreed to note the Report.

REPORTS OUTSTANDING

Reports Outstanding.

9. The Director of Corporate Services, CnES submitted a list of Reports outstanding. It was noted that it had not been possible to submit a Report on Joint Strategic Planning to this meeting.

It was agreed that the 'Reports Outstanding Report' would be carried forward to the Joint Services Committee.

Arising out of consideration of this Report, the management of the CHaSCP Development, JPIAF return and other issues which require to be taken forward over the next few months until the first meeting of the Joint Services Committee was discussed.

It was agreed that the Chair would write to the Chief Executive, CnES and the Chief Executive, WIHB instructing them to take responsibility for the continued development of joint working arrangements pending the establishment of the Joint Services Committee, including a list of issues that need to be taken forward.

DATE OF FIRST MEETING OF JOINT SERVICES COMMITTEE

Meeting of Joint Services
Committee.

10. The first meeting of the Joint Services Committee was currently scheduled to take place at 4:30pm on Thursday 14 June 2007 in the Council Chamber, Comhairle nan Eilean Siar.

VOTE OF THANKS

11. Mr John Angus Mackay moved a Vote of Thanks to Mr Angus Campbell, Chair, Joint Future Committee for his work in taking the Joint Future agenda forward. Mr Angus Campbell thanked the other Members of the Committee for their input over the years.