



**Outer Hebrides  
Community Safety Partnership  
Meeting  
Tuesday 26<sup>th</sup> May 2009**



**Note of Meeting.**

**Present**

Harry Miller (Chair), Frank Creighton, Sgt Roddy Mackay, PC Grant Anderson, Maria MacDonald, Donald A MacLeod, Sharon Evans, Denise Symington, Kenny MacLennan, Neil Macleod, Magnus Johnson, Ian Macpherson, Joan Macarthur and Alison Ross.

**Apologies**

Cllr Charlie Nicolson, Wendy Ingledew, Tony Pendle, John Maciver, Chief Inspector Philip MacRae, Inspector Steven Black and Alasdair Nicholson.

**1. Welcome & Introductions**

Frank Creighton welcomed those present to the meeting and suggested that, in the absence of Cllr. Nicolson (Chair of the Community Safety Partnership) that Harry Miller chaired the meeting. This was endorsed by those present.

**2. Feedback from NIM Away Day 18<sup>th</sup> March – Survey Feedback**

Frank gave a brief report on the NIM away day and the results from the surveys. Frank mentioned that there were a number of surveys not returned from some of the partners. The deadline for their return will be extended. Frank will follow this up with individual partners.

### **3. NIM Operational & Administration**

Harry reminded those present of the operational framework for the NIM and responded to questions

Donald A MacLeod commented that he could not fully commit to the NIM model until he had reported back to both the Education and Children Services Department and A.D.P. Harry Miller responded that this was unfortunate as it was important, as a partnership, to harness the wide commitment already made by the partners.

**It was agreed to implement the NIM with immediate effect.**

### **4. Infrastructure & Administration**

The group were provided with guidance notes and related documentation that will be used for tracking progress through the NIM. It was agreed that for greater clarity the reporting templates (RGA 1 & RGA 2 forms) would be amended by Frank who would circulate final drafts for approval.

**The meeting endorsed the use of forms RGA 1 and RGA 2, provided the suggested amendments were made.**

### **Establishment of Sub Groups**

Harry Miller provided a suggested outline of the membership and remit of the three Sub-Groups which emerged from the CSP away day. A matrix document giving the details of this was also circulated.

**It was agreed that Roddy, Maria and Ian would arrange and hold meetings of the three groups to review this and report back to the next meeting of the Partnership.**

### **5. A.O.C.B**

Sgt Roddy Mackay & Sharon Evans gave the group an update on the "Choices for Life" event that took place on 7<sup>th</sup> May 2009.

### **6. Date & Time of next meeting**

The next meeting will be on 1<sup>st</sup> September 2009.

### **Action Log**

<b>No.</b>	<b>By Whom</b>	<b>Details</b>	
1	Frank	Frank to forward on to members the papers from the away day on 18 <sup>th</sup> March.	√
2	Frank / Harry	Frank / Harry to confirm & rename any relevant documents with the correct name for Social Work Department & ADAT.	√
3	Frank	Frank to resend the questionnaire out to any members who are still to return their form.	√
4	Frank	Frank to amend the Annual Review form.	√
5	Frank	Frank to make up a completed review document to use as an example.	<b>In Progress</b>
6	Frank	Frank to forward on to the group a copy of Moray Council's Annual Report.	√