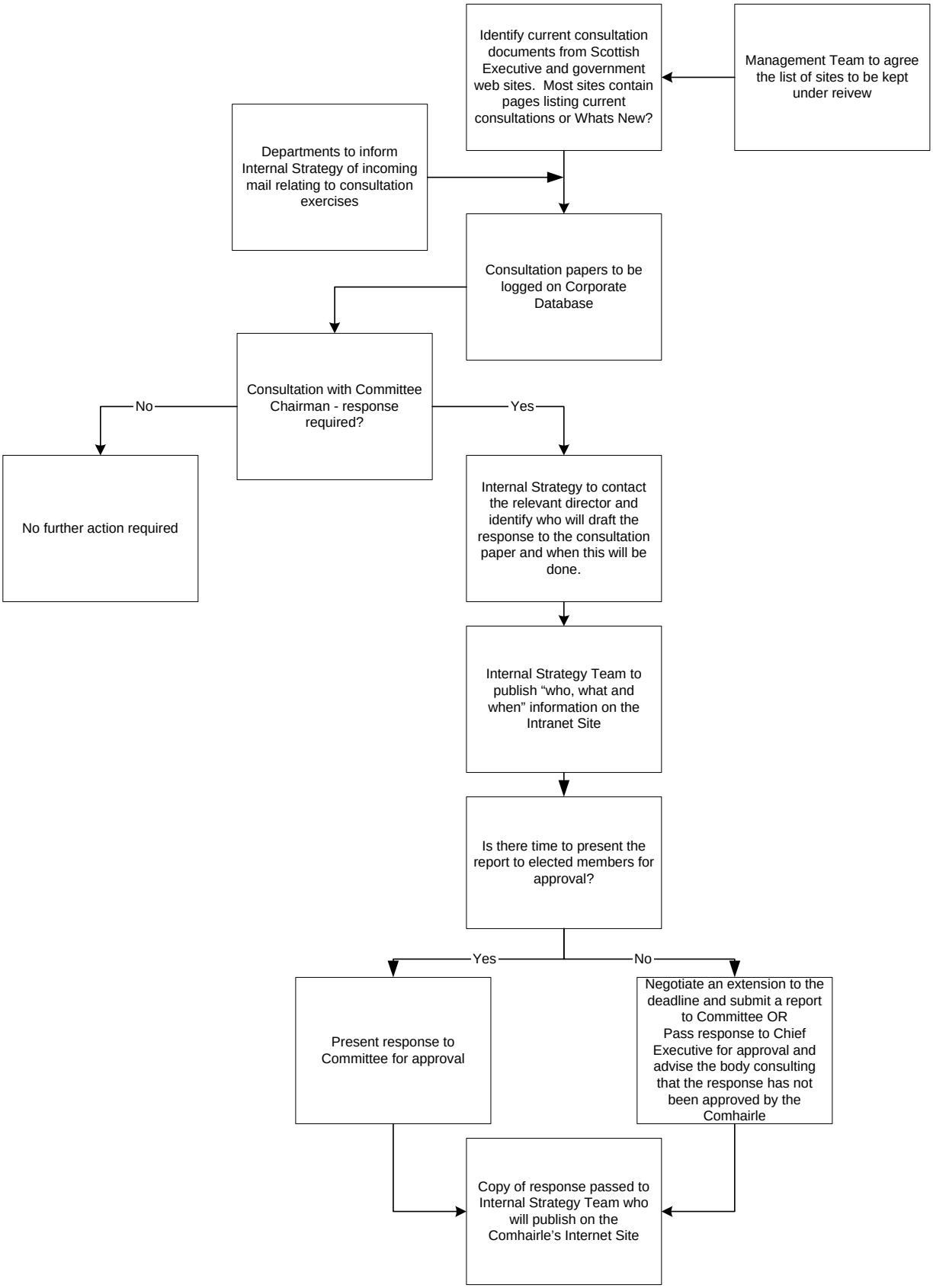DRAFT PROCESS FOR LOGGING AND MONITORING RESPONSES TO CONSULTATION PAPERS