PURPOSE OF REPORT

To present to Members an overview of Departmental Business Plan progress and related performance issues at the end of the First Quarter.

COMPETENCE

1.1 There are no legal, financial or other constraints to the recommendations being implemented.

SUMMARY

2.1 All Departmental Business Plans 2013/14 can be accessed at: http://www.cne-siar.gov.uk/cxdir/executiveoffice/corporatepolicy/servicebusinessplans.asp

2.2 The Chief Executive’s Department; Finance and Corporate Resources; Social and Community Services; and Technical Services will provide power point presentations on a range of service areas of interest to the Committee.

2.3 The Chief Executive and Directors will deliver the presentations for their respective Departments, although full detail in regard to progress against individual actions and KPIs for the four Departments can be viewed at:

2.4 In line with Audit Scotland’s recommendations, elected Members are also encouraged to access Interplan which contains all departmental Business Plans and quarterly online performance monitoring and reporting, as follows: http://interplan.cammanagementsolutions.co.uk/.
Copies of Business Plan Progress Reports for the First Quarter have been placed in the Members’ lounge.

RECOMMENDATION

3.1 It is recommended that the Comhairle continue to scrutinise Business Plan performance through engagement with the quarterly Performance Monitoring Presentations and through Interplan.

Contact Officer: Angus Murray, Corporate Policy Manager; Tel: 211218

Appendices: Presentations: 2013/14 Q1 Performance Management - Chief Executive’s Department
Finance and Corporate Resources
Technical Services
Social and Community Services

Background Papers: Service Business Plans 2013/14 – First Quarter Report:
Power point presentations can be accessed on the Policy and Resources Committee Agendas page via the following link:

http://www.cne-siar.gov.uk/committees/policyandresources/agendas.asp