

# Qualifications criteria for phase two registrants –

## day care of children service workers - managers/lead practitioners

The Register for Social Service Workers opened on 1 April 2003. Registration is part of the drive to raise standards and strengthen the professionalism of social services to ensure that people who use services and carers can rely on a workforce that is properly trained, appropriately qualified and effectively regulated.

Day care of children service workers are included in phase two registration.

Workers included in phase one registration are:

- all social workers, ie those holding a Diploma in Social Work or equivalent qualification (began in April 2003)
- applicants to the new honours degree and postgraduate courses in social work (began spring 2004)
- Care Commission officers (began autumn 2004)
- managers of residential child care services (began June 2005)
- residential child care workers with supervisory responsibilities (began October 2005)
- all other residential child care workers (began July 2006)
- managers of care home services for adults (began January 2006)
- managers of adult day care services (began January 2006)
- workers in school care accommodation services (begins from 2009).

Other workers in phase two registration are:

- managers/lead practitioners in day care of children services (began October 2006)
- practitioners in day care of children services (began March 2007)
- support workers in day care of children services (begins from October 2008)
- supervisors in adult residential care (began October 2007)
- practitioners in adult residential care (began from January 2009)
- support workers in adult residential care (began from April 2009)
- workers in housing support services (begins from autumn 2009).

If you require copies of any of the above qualification criteria or would like to request these documents in another format or language please contact the Scottish Social Services Council on 0845 60 30 891

**This version was last updated on 01.04.09. However, the SSSC adds to the criteria from time to time. Please contact the SSSC on 0845 60 30 891 to ensure you have the latest copy or go to our website [www.sssc.uk.com](http://www.sssc.uk.com)**

## **Criteria for phase two registrants - day care of children service workers**

The Scottish Social Services Council consulted widely on the qualifications criteria required for workers in phase two of registration. The comments and feedback received were taken into consideration and the qualifications have been set. This information sheet sets out the qualifications required by early education and child care workers. Qualification requirements will be contained in the Registration Rules which are subject to Scottish Ministers' consent.

Day care of children service workers are defined as workers who are providing day care for children. In terms of the Regulation of Care (Scotland) Act 2001, "Day care of children" means, subject to subsections (21)(b) to (25), a service which consists of any form of care (whether or not provided to any extent in the form of an educational activity), supervised by a responsible person and not excepted from this definition by regulations, provided for children, on premises other than domestic premises, during the day (whether or not it is provided on a regular basis or commences or ends during the hours of daylight).

It is recognised that it will take time for workers to achieve required qualifications and that employers will have to phase access to registration in order to allow sufficient time for workers to achieve required qualifications.

Applicants for registration who do not hold required qualifications may, if they meet all the other eligibility criteria for registration eg evidence of 'good character', be granted registration subject to the condition that they achieve the required qualifications within a specified period – normally their first three year period of registration.

These are the Requirements for qualifications referred to in the SSSC's registration rules.

### **Principles**

There is a set of general principles governing the qualifications required.

- Integration of practice and learning.
- Recognition within the Scottish Credit and Qualifications Framework (SCQF).
- Importance of underpinning knowledge and a value base that is consistent with the Code of Practice for Social Service Workers.

During the consultation it became clear that there is a wide range of job titles. It was decided to register workers against the job function they perform rather than their job title.

## Qualifications for practitioners

Practitioners in day care of children services are defined as workers who identify and meet the care, support and learning needs of children and contribute to the development and quality assurance of informal learning activities and/or curriculum. They may also be responsible for the supervision of other workers.

Workers in the 'practitioner' category must hold one of the following:

- SCOTEC Certificate in the Educational Care of Severely and Profoundly Mentally Handicapped Children
- HNC Child Care and Education
- S/NVQ Level 3 Early Years Care and Education
- S/NVQ Level 3 Child care and Education
- S/NVQ Level 3 Playwork
- S/NVQ Level 3 Children's Care, Learning and Development (CCLD)
- S/NVQ Level 3 Caring for Children and Young People **Plus** SQA unit Play in Early Education and Child Care (Higher) with one of the following:
  - SQA unit Child Development: An introduction
  - SQA unit Child Development: Birth to Twelve Years (Higher)
- S/NVQ Level 3 Health and Social Care (Children and Young People) **Plus** SQA unit Play in Early Education and Child Care (Higher) with one of the following:
  - SQA unit Child Development: An introduction
  - SQA unit Child Development: Birth to Twelve Years (Higher)
- HNC Social Care with either S/NVQ Level 3 Playwork or S/NVQ Level 3 Early Years Care and Education
- HNC/D Supporting Learning Needs
- HNC Working with Children in Early Years
- HNC Early Education and Child Care
- The Scottish Nursery Nurse Examination Board Certificate
- Group of 21 credits from the SCOTVEC modules in child care listed in List B (currently recognised for the purposes of registration with the Scottish Child Care Education Board)
- The National Nursery Examination Board Certificate (NNEB)
- Diploma in Social Work (or equivalent)
- A qualification meeting the registration requirements of the General Teaching Council, Nursing and Midwifery Council, General Medical Council or the following professional groups regulated by the Health Professions Council:
  - Occupational Therapists
  - Art, Music and Drama Therapists
  - Physiotherapists
  - Speech and Language Therapists
- A qualification meeting the requirements for chartered registration with the British Psychological Society in the divisions listed in appendix 1
- BA in Curative Education
- Degree or Diploma in Community Education or equivalent, as recognised by Community Education Validation and Endorsement Unit, Communities Scotland
- Certificate in the Residential Care of Children and Young People
- Senior Certificate in the Residential Care of Children and Young People
- BA (Hons) in Professional Studies (Playwork)
- Certificate in Hospital Play Specialism (HPSET)
- Level 1 of the OU Foundation Degree in Early Years (OU courses E100 (formerly E123 + E124)+ E115)
- OU Foundation Degree in Early Years/ Diploma of Higher Education in Early Years
- Post Graduate Diploma in Play Therapy

## Qualifications for manager/lead practitioner

Managers/lead practitioners in day care of children services are defined as workers who hold responsibilities for the overall development, management and quality assurance of service provision including the supervision of staff and the management of resources.

The term 'manager' shall be taken to include 'lead practitioner' as the responsibilities for both positions are the same.

Workers in the 'manager/lead practitioner' category must hold one of the following:

- S/NVQ Level 4 in Children's Care, Learning and Development (CCLD) with the following optional units:
  - DR4704 (CCLD 413) Develop and implement operational plans for your area of responsibility
  - DR5904 (CCLD 416) Assess quality assurance schemes against agreed criteria
  - DR6604 (CCLD 418) Co-ordinate and support the revision of policies, procedures and practice for registration and inspection
  - DR7504 (CCLD 425) Provide leadership in your area of responsibility
- S/NVQ Level 4 in Early Years Care and Education (including playwork) with management strand
- S/NVQ Level 4 in Playwork to include optional units:
  - Research, design and facilitate possibilities for self directed play
  - Manage and develop play facilities and services
- A Diploma in Social Work or equivalent
- A qualification meeting the registration requirements of the General Teaching Council, Nursing and Midwifery Council, General Medical Council or the following professional groups regulated by the Health Professions Council:
  - Occupational Therapists
  - Art, Music and Drama Therapists
  - Physiotherapists
  - Speech and Language Therapists
- A qualification meeting the requirements for chartered registration with the British Psychological Society in the divisions listed in appendix 1
- Degree or Diploma in Community Education or equivalent, as recognised by Community Education Validation and Endorsement Unit, Communities Scotland
- OU Foundation Degree in Early Years/ Diploma of Higher Education in Early Years

**or**

- a qualification from the list deemed acceptable for practitioners (see page 3)
- plus**  
one of the following:

- PDA Child Care and Education
- Certificate in Early Education and Child Care (PDA Level 8)
- BA Childhood Studies or Early Childhood Studies or Childhood and Youth Studies
- Post Graduate Certificate or Post Graduate Diploma in Early Education
- Or a qualification which is certificated at or above SCQF Level 8 (minimum 60 credits) of management/leadership
- Registered Managers Award
- SVQ Leadership and Management for Care Services level 4

The descriptions given of the categories of workers may be initially unfamiliar to this sector. A grid has been provided as an initial method of informing the sector of which category is appropriate for different types of workers. There are clearly areas of overlap and it is important to emphasise the need to look at the description of the worker's function rather than just job title.

### List A

#### Qualifications for Support Workers:

#### 21 credits from the following SCOTVEC/SQA units:

96003/D11E 12	First Aid Measures
714004/D10M12	HIV Infection, Related Illnesses and Hepatitis B
7260011/EB0E04	Partnerships in Child Care and Education
7260204/ED2L04	Child Development: an introduction
7260214/ED2M04	Promotion of Child Health
7260224/ED2N04	Play Experiences for the Young Child
7260234/ED2P04	Promoting Positive Behaviour in Children
7260244/ED2R04	Providing for an Early Years Curriculum
7260254/	The Child with Special Needs <b>or</b> 7260324/D12C11 Child Protection: an introduction <b>with</b> 7260334/D12D11 The Child with Special Needs: an introduction
7260264/ED2S04	Care and Feeding of Babies
7260284/ED2M04	Play and the Curriculum: Workplace Experience
7260294/ED7V04	Child Development: Workplace Experience
7260304/ED7T04	Partnerships in Child Care and Education: Workplace Experience
7260314/ED7S04	Caring for Babies: Workplace Experience
7260274/ED7R04	Child Care and Educational Administration
D74Y12	Child Development and Behaviour
D75A12	Holistic Approaches to Child Health

## List B

### Qualifications for Practitioners

#### 21 of the following SCOTVEC modules:

67500	Food and Food Preparation
67600	Cookery Processes 1
61361	The role of movement in Personal Development: Physical and Social Competence
61702	Two Dimensional Design: Basic Skills
66072	Basic Practical Fabric Work
66081	The role of movement in the development of the child 0-8 years
66087	Introduction to Crafts
76070	The Family, the Community and the Child 0-8 years
76069	The Young Child and Discovery of the Environment
76061	Infant Feeding and Weaning
76016	Practical Caring Skills: The Young Child
96003	First Aid Measures
86002	Basic Nutrition and Menu Planning
86054	Childhood Ailments
76060	Children's Cookery
86071	Children's Clothing and Nursery Equipment
76078	Children with Special Needs
86055	Care of the Sick Child
76068	Play and the Development of the Child 0-8
76088	Art & Craft in the Development of the Child
76067	Poetry and Storytelling in Development
86066	Music and the Young Child
96051	HIV Hepatitis B and Related Illnesses
7140330	Child Health
7140350	Preparing for admission and discharge from hospital

7140860	Human Development to 8 years
7150520	Nutrition and Menu Planning
96053	Prevention of Infection
76075	Language and Development (0-8 years)
76075	Nursery Organisation
96061	Infant Feeding and Weaning
7140360	Care of the Sick Child
7140850	Children with Special Needs
86071	Children's Clothing and Nursery Equipment
7150610	Practical Fabric Skills
660001	Practical Caring Skills 1
76060	Children's Cookery
0076075	Nursery Organisation
7141301	Explaining Human Behaviour

**Explanatory table of jobs in day care of children services against potential category of registration**

<b>Support Worker</b>	<b>Practitioner</b>	<b>Lead Practitioner/Manager</b>
Seasonal Play Worker	Play Leader	Manager
Nursery Assistant	Nursery Nurse	Officer in charge
Play Assistant	Nursery Officer	Co-ordinator
Support for Learning Assistant	Nursery Assistant	
	Play Assistant	
Breakfast Club Assistant	Playgroup Worker	Play Manager
Wraparound Care Assistant	Early Education and Child Care Worker	Early Years Manager
	Early Years Worker	Out-of-school Care Co-ordinator

## **Appendix 1**

### **Chartered Registration with the British Psychological Society**

A qualification meeting the requirements for Chartered Registration with the British Psychological Society in any of the following divisions:

- Chartered Clinical Psychology
- Chartered Counselling Psychology
- Chartered Forensic Psychology
- Chartered Educational Psychology (including full membership of either the division of Educational and Child Psychology for England, Northern Ireland and Wales or the Scottish Division of Educational Psychology for Scotland)
- Chartered Health Psychologist
- Chartered Occupational Psychologist or
- Neuro-psychologists and Sports and Exercise Psychologists who have attained chartered status with the British Psychological Society.

## The Scottish Credit and Qualifications Framework (SCQF)

The table below shows the respective levels of the different types of Scottish qualifications from school to university.

SCQF Levels	SQA Qualifications			Qualifications of Higher Education Institutions	Scottish Vocational Qualifications
12				Doctorates	
11				Masters Post Graduate Diploma Post Graduate Certificate	SVQ5
10				Honours Degrees Graduate Diploma	
9			Professional Development Awards	Ordinary Degree Graduate Certificate	SVQ4
8		Higher National Diploma		Diploma of Higher Education	
7	Advanced Higher	Higher National Certificate		Certificate of Higher Education	SVQ3
6	Higher				
5	Intermediate 2 Credit Standard Grade				SVQ2
4	Intermediate 1 General Standard Grade	National Certificates	National Progression Awards		SVQ1
3	Access 3 Foundation Standard Grade				
2	Access 2				
1	Access 1				

- i. The new Skills for Work courses are National Courses available as Access, Intermediate and Higher Qualifications (SCQF levels 3 – 6).
- ii. Ongoing work to credit rate SVQs shows that SVQ units range from SCQF level 4 to level 12. SVQs at 3 and 4 can be placed at different SCQF levels.

More information about this framework can be found on the SCQF website [www.scqf.org.uk](http://www.scqf.org.uk)

### Further information

For more information about registration or the qualifications criteria please contact:

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