

LOCAL NEGOTIATING COMMITTEE TEACHING STAFF 9 FEBRUARY
2004

SUBSISTENCE AND TRAVEL ALLOWANCES : TEACHING STAFF

Report by Director of Education

PURPOSE OF REPORT To agree allowances for staff attending in-service training courses within the Western Isles.

COMPETENCE

1.1 There are no legal or other constraints to the recommendations being implemented.

SUMMARY

2.1 The provisions in this report relate to arrangements agreed in November 1994, for subsistence rates, and in April 1996 for mileage rates.

2.2 For courses within the Western Isles, teachers attending courses requiring an overnight stay normally have dinner, bed and breakfast accommodation booked by the Education Department. The Education Department is invoiced for the accommodation by the establishment concerned.

2.3 Air travel is booked and paid directly by the Education Department.

2.4 When teachers travel to centrally-based inservice by car during the inservice closure days and are sharing transport, the full Casual Users' rate is paid to the driver of the shared car. Teachers who do not share transport are 40% of the Casual Users' rate. The mileage rate will be paid from the teacher's base school.

2.5 Any additional essential expenses not covered by the above can be claimed in accordance with usual Comhairle procedures.

RECOMMENDATIONS

3.1 **It is recommended that:**
a) **members approve the allowances for travel and subsistence for teaching staff attending courses within the Western Isles.**

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BACKGROUND PAPERS: JCC Teaching Staff1 November 1994
JCC TEACHING STAFF30 ARIL 1996

