Comhairle nan Eilean Siar

PORT MARINE SAFETY CODE
MARINE SAFETY PLAN

2018-2021

Introduction

As part of its compliance with the requirements of the Port Marine Safety Code (PMSC), Comhairle nan Eilean Siar (CNES) publishes the following Marine Safety Plan for marine operations in Comhairle harbours for the period 1st April 2018– 31st March 2021.

A more comprehensive overview of the structure, management and maintenance of the port's Marine Safety Management System (MSMS) and CNES compliance with the PMSC in support of this Plan is contained in the CNES MSMS Manual.

1.   Marine Policies

CNES has published a number of marine policies in support of the management and regulation of marine operations in its harbour areas, and the maintenance of the port's Marine MSMS. Marine policies are approved by the CNES Board, as Duty Holder under the PMSC. These are:

- Marine Policy
- Marine Environment and Conservancy Policy
- Risk Assessment Policy and Procedure

The above are included in the CNES MSMS Manual and are available in hard copy, upon request.

In line with current policy, all the marine policies are reviewed every three years. They were considered, for this plan, in April 2018, the next scheduled review is due in 2021. As part of the process of compliance additional policies will be added and included in subsequent safety plans.

2.   Marine Procedures

Operational procedures, processes and guidance in support of CNES's Marine services and marine operations are developed and maintained by the marine services department. All are reviewed on a regular basis by the respective management teams.

3.   The Management of Marine Operations

This Marine Safety Plan commits CNES to undertaking the management and regulation of marine operations, within the scope of its powers and authority, in a way that safeguards the port, users of the port, including members of the public, and the environment.

CNES will undertake its role and responsibilities to ensure that, whenever possible, it provides efficient and effective services and the regulation of shipping and other vessels in support of all activities in the harbour; in particular commercial vessel movements, to facilitate the safe and prompt transit of vessels throughout the port area.

In ensuring the continued provision of services, especially during times of disruption, CNES will always keep the safety of its personnel, port users and vessels as a priority. At times this may mean that services and therefore vessel movements or activities are subject to delay. However, the safety of life and of navigation remains a priority for CNES.

4   Management Targets for the Safety Plan

No	Service Provision	Activity Target
1	Navigation Incidents	No major incidents, serious injuries or serious pollution as a result of a failure of the ports Marine Safety Management System and/or of associated CNES service provision. All Accidents and incidents investigated in accordance with defined procedures and closed out within agreed timeframe as identified in Standard Operating Procedure SOP 005.
2	Conservancy and hydrographic survey	Ensure that the approaches and berths have an adequate schedule of hydrographic surveys and that these are undertaken in line with the defined Standard Operating Procedure. Meet the required availability of Aids to Navigation
3	Liaison and consultation with port users	Routine meetings with stakeholder groups. Appropriate and open consultation with users in regards to any proposed amendments/introduction of CNES byelaws or General Directions and in the review of risk assessments.
4	Audit of MSMS	Ensure that the internal audit by the Designated Person is carried out on an annual basis and any deficiencies identified are corrected in a timely manner. Ensure that a 3 yearly external audit is carried out as per the Port Marine Safety Code.
5	Training of Marine Services Personnel	Ensure Continuous Professional Development of Marine Services personnel with any training requirements identified within the annual SDA interviews.