



COMHAIRLE NAN EILEAN SIAR

AUDIT AND SCRUTINY

COMATAIDH SGRÙDAIDH

NOTICE OF MEETING

FIOS COINNEAMH

There will be a Meeting of the Committee in the principal Council Offices, Stornoway, on **Tuesday, 7 December 2021 at 2.00pm.**

Bithidh Coinneamh den Chomataidh ann am prìomh Oifisean na Comhairle, Steòrnabhagh, air **Dimàirt 7 Dùbhlachd 2021 aig 2.00f**

Malcolm Burr
Chief Executive

Malcolm Burr
Àrd-oifigear

Council Offices
Sandwick Road
STORNOWAY

Oifisean na Comhairle
Rathad Shanndabhaig
STEORNABHAGH

15 November 2021

15 Samhain 2021

AGENDA

CLAR OBRACH

*It is recommended that, under the terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the public, including the press, be excluded from the meeting during consideration of the following items on the grounds that exempt information as defined in Part 1 of Schedule 7A of the Act would be disclosed:

*Thatar a' moladh, fo theirmean Earrann 50A(4) de dh'Achd Ùghdarras Ionadail (Alba) 1973, gum bu chòir don phoball, agus luchd nam pàipear-naidheachd a bhith air am bacadh bhon choinneimh rè beachdachadh air na cuspairean seo air sgàth 's gu faodadh fiosrachadh dìomhair mar a tha minichte ann am Pàirt I de Chlàr 7A den Achd a bhith air a leigeil ma sgaoil:

Item 12 Paragraph 1 & 8 - Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder or former office holder, or applicant to become an office holder under the Comhairle and the amount of any expenditure proposed to be incurred by the Comhairle under any particular contract for the acquisition of property or the supply of goods or services.

Cuspair 18 Earrannan 1 agus 8- Fiosrachadh ann an dàimh ri neach air fhastadh, neach a bha air fhastadh no tagraiche gu bhith air fhastadh, no oifigear no neach a bha na oifigear, no tagraiche gu bhith na oifigear, aig a' Chomhairle agus Fiosrachadh ann an dàimh ri cosgais a tha a' Chomhairle an dùil coinneachadh fo chunnradh shònraichte a-thaobh seilbh no a-thaobh solair air bathar no seirbheisean.

Item 18 Paragraphs 1 and 6 - Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder or former office holder, or applicant to become an office holder under the Comhairle, and Information relating to the financial or business affairs of any particular person (other than the Comhairle).

Cuspair 18 – Earrannan 1 agus 6 - Fiosrachadh ann an dàimh ri neach air fhastadh, neach a bha air fhastadh no tagraiche gu bhith air fhastadh, no oifigear no neach a bha na oifigear, no tagraiche gu bhith na oifigear, aig a' Chomhairle, agus fiosrachadh an dàimh ri cùisean ionmhais no gnothachais neach sam bith (a-thuilleadh air a' Comhairle).

MINUTES

GEÀRR-CHUNNTASAN

1 [Minute of Meeting of 28 September 2021](#)

1 Geàrr-chunntas na Coinneimh air 28 Sultain 2021

2 [Minute of Meeting of 26 October 2021](#)

2 Geàrr-chunntas na Coinneimh air 26 Dàmhair 2021

3 Declaration of Interest

3 Clàradh Ùidh

SCRUTINY

- 4 [Scottish Public Services Ombudsman: Annual Letter 2020/21](#)

Report by Chief Executive

SERVICE IMPROVEMENT

- 5 [Programme of Self Assessments 2022](#)

Report by Chief Executive

- 6 [Best Value - Continuous Improvement Action Plan](#)

Report by Chief Executive

GOVERNANCE

- 7 [Constitutional Documents Review](#)
[Appendix 1](#)
[Appendix 2](#)
[Appendix 3](#)
[Appendix 4](#)
[Appendix 5](#)
[Appendix 6](#)
[Appendix 7](#)

Report by Chief Executive

RISK MANAGEMENT

- 8 [Corporate Business Continuity Plan](#)
[Appendix](#)

Report by Chief Executive

INTERNAL AUDIT MATTERS

- 9 [Internal Audit Progress Report 2021/22](#)

Report by the Chief Internal Auditor

INTERNAL AUDIT – COMPLETED REVIEWS

- 10 [Purchasing – Idox Uniform Interface to Civica Financials](#)

Report by the Chief Internal Auditor

- 11 [LEADER - Annual Verification](#)

Report by the Chief Internal Auditor

- 12 Capital Contract, Project Management and Service Provision – Goathill Care Development

Report by the Chief Internal Auditor

SGRÙDAIDH

- 4 Ombudsman Seirbheisean Poblach na h-Alba: Litir Bhliadhnail 2020/21

Aithisg leis an Àrd-oifigear

LEASACHADH SEIRBHEIS

- 5 Prògram Fèin-mheasaidhean 2022

Aithisg leis an Àrd-oifigear

- 6 Luach as Fheàrr – Plana Gnìomh Leasachadh Leantainneach

Aithisg leis an Àrd-oifigear

RIAGHLACHAS

- 7 Ath-sgrùdadh Pàipearan Bun-reachdail

Aithisg leis an Àrd-oifigear

RIANADH CHUNNART

- 8 Fios mu Rianachd Leantanas Gnothachais

Aithisg leis an Àrd-oifigear

CÙISEAN IN- SGRUDAIDH

- 9 Aithisg Adhartais In-sgrùdaidh 2021/22

Aithisg le Prìomh Neach-sgrùdaidh na Comhairle

IN-SGRÙDADH – ATH-SGRÙDAIDHEAN CRIOCHNAICHTE

- 10 Solarachd – Ceangal Cunbhalach Idox ri Ionmhasachd Civica

Aithisg le Prìomh Neach-sgrùdaidh na Comhairle

- 11 LEADER – Barantachadh Bhliadhnail

Aithisg le Prìomh Neach-sgrùdaidh na Comhairle

- 12 Cunradh Calpa, Rianachd Phròiseict agus Ullachadh Sheirbheis - Leasachadh Cùram Chnoc nan Gobhar

Aithisg le Prìomh Neach-sgrùdaidh na Comhairle

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INTERNAL AUDIT – FOLLOW UP REPORTS

- 13 [Street Lighting](#)
Report by Chief Internal Auditor
- 14 [Piers and Harbours](#)
Report by Chief Internal Auditor
- 15 [Anti-Fraud/Corruption and Serious Organised Crime Health Check](#)
Report by Chief Internal Auditor
- 16 [Organisation Change, Redesign and Savings Update](#)
Report by Chief Internal Auditor
- 17 [Catering Trading Organisation](#)
Report by Chief Internal Auditor

PERFORMANCE MANAGEMENT

- 18 Lews Castle Museum and Archive Project - Progress Monitoring
Report by Chief Internal Auditor

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PERFORMANCE MONITORING

- 19 [Reports Outstanding](#)
Report by Chief Executive

NOTE: The next scheduled meeting of the Committee will be on 8 February 2021.

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IN-SGRÙDADH – AITHISGEAN LEANTAINNEACH

- 13 Solais Sràid
Aithisg le Prìomh Neach-sgrùdaidh na Comhairle
- 14 Cidheachan agus Calaidhean
Aithisg le Prìomh Neach-sgrùdaidh na Comhairle
- 15 Deuchainn Fallaineachd Ana-foill/Coirbteachd agus Trom-eucoir Eagraichte
Aithisg le Prìomh Neach-sgrùdaidh na Comhairle
- 16 Fiosrachadh mu Atharrachadh Buidhne, Ath-dhealbhadh agus Sàbhaladh
Aithisg le Prìomh Neach-sgrùdaidh na Comhairle
- 17 Buidheann Malairt Solar Bidhe
Aithisg le Prìomh Neach-sgrùdaidh na Comhairle

RIANACHD DHÈANADAIS

- 18 Pròiseact Taigh-tasgaidh agus Tasglann Caisteal Leòdhais – Sgrùdadh Adhartais
Aithisg le Prìomh Neach-sgrùdaidh na Comhairle

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SGRÙDADH DHÈANADAIS

- 19 Aithisgean Fhathast ri Thighinn
Aithisg leis an Àrd-oifigear

FIOSRACHADH: Bithidh an ath Choinneamh den Chomataidh ann air Dimàirt 1 Gearran 2022