



COMHAIRLE NAN EILEAN SIAR

CONSERVATION AREA GRANT SCHEME

APPLICATION FOR GRANT 2020/21

Note: Before completing this form you should discuss your proposals with the Comhairle Planning Service to determine whether they are likely to be eligible for grant aid (see contact details overleaf).

1. APPLICANT

Name

Address

Postcode

Tel

Email

AGENT

Name

Address

Postcode

Tel

Email

2. Address of Property

Located in (name of Conservation Area)

3. Brief Description of Works

4. Name and Address of Owner, if different from Applicant

5. Applicant's interest in property, e.g. Owner, Prospective Owner, Tenant, Lessee with full repairing lease

6. Present use of Property

7. Cost of proposed works.

(Please detail the main items

of work as separate items i.e. re-slate roof, refurbish sash & case windows, etc)

Item 1

Item 2

Item 3

Item 4

Note: the VAT element of the costs is not eligible for grant where the applicant is registered for VAT

8. Cost of Professional fees incurred (please itemise)

Note: Professional fees are grant eligible and will be included in any calculation of grant

9. Have you checked and confirmed whether Planning Permission, Building Warrant, or Listed Building consent is required?

Yes No

Please indicate if any of the consents listed below have been applied for. Please tick.

Planning Permission Yes Ref No

Listed Building Consent Yes Ref No

Building Warrant Yes Ref No

10. Have you sought grant aid for these works from any other sources?

Yes No Please specify

Have works to the building been grant aided by this Scheme before?

Yes No Don't Know

11. Checklist – Please ensure you have enclosed the following:

- a) Signed application form;
- b) Drawings and where relevant, specifications;
- c) Photographs of the building or site of the works;
- d) At least TWO valid competitive quotations, for the work to be carried out.

Note: For item b) the specifications should be sufficiently detailed to identify a particular material (including source) or colour (by B.S. No., R.A.L. No., etc.)

Note: Failure to include all the above will delay the processing of the application.

I hereby submit my application to Comhairle nan Eilean Siar to be considered as part of the Conservation Area Grant Scheme. I confirm that all necessary consents have been obtained. I have read, understood and accepted the conditions of grant.

SIGNED

DATE

WHEN COMPLETED, THIS FORM SHOULD BE RETURNED TO:-

Susan Rabé (Lewis applications)
Planning Officer
Communities Department
Comhairle nan Eilean Siar
Sandwick Road, Stornoway
Isle of Lewis
HS1 2BW
Tel: 01851 822690
Fax: 01851 709388
Email: srabe@cne-siar.gov.uk

Hannah Morrison (Uist applications)
Planning Officer
Communities Department
Comhairle nan Eilean Siar
Balivanich
Isle of Benbecula
HS7 5LA
Tel: 01870 604990
Fax: 01870 602332
Email: hmorrison@cne-siar.gov.uk