



# Action Summary Report

Comhairle nan Eilean Siar

**Camms.**

Print Date: 18 Sep, 2025

# Risk Action Details

By Schedule

4

Scheduled

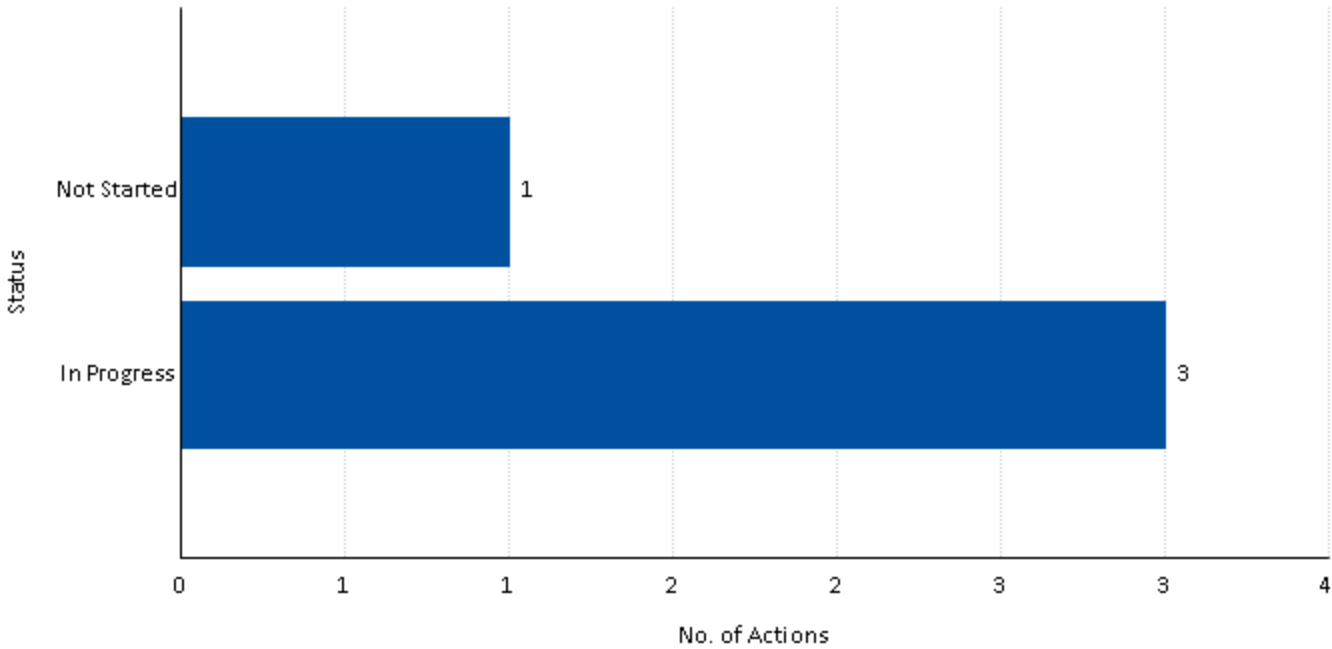


4

Risk Action  
Details

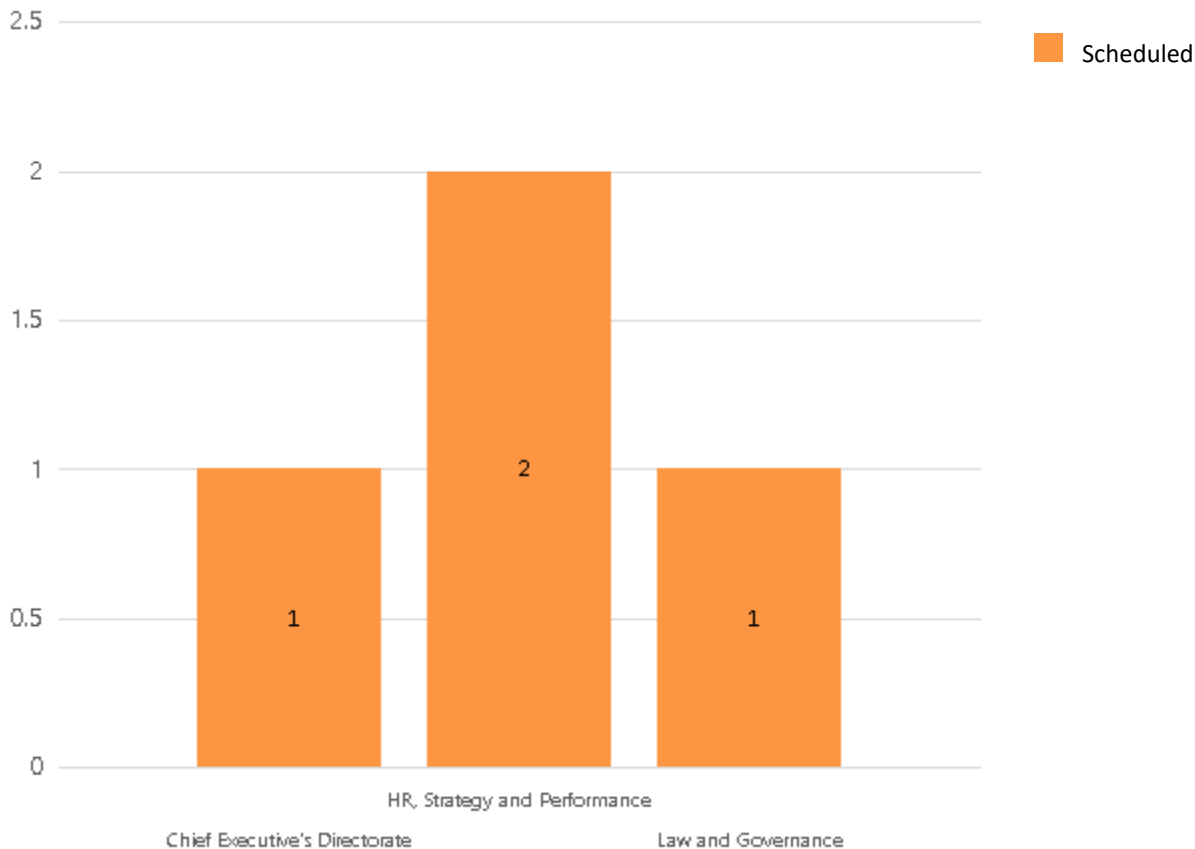
# Risk Action Details

By Status



# Action Summary by Directorate

CHIEF EXECUTIVE'S DEPARTMENT: Chief Executive's Service



**SCHEDULED**

Risk Action Title	Action Type	Responsible Officer	Timeframe	% Completed	Action Status	Days Until Due
Ensure project scope is creditable under scrutiny. Demonstrate robust market testing to inform effective liaison with partners/Government by Members and senior officers with respect to securing funding.	OperationalRisk	Dan MacPhail	Start: 01 Apr, 2025 End: 31 Mar, 2026	50%	In Progress	194
Progress Comments: Regular dialogue takes place with external funding partners, i.e. Scottish Futures Trust						
Linked Risks						
Risk Event		Risk Type	Risk Owner		Revised Risk Rating	Next Review Date
ID02 - Unable to secure competitive and affordable construction tenders; reduced positive contribution to local economy.		Operational Risk Risk Action	Dan MacPhail		Medium	Medium -

Risk Action Title	Action Type	Responsible Officer	Timeframe	% Completed	Action Status	Days Until Due
Review Procurement Training Programme	OperationalRisk	Martin Maciver	Start: 01 Apr, 2025 End: 31 Mar, 2026	-	Not Started	194
Progress Comments: -						

Linked Risks					
Risk Event	Risk Type	Risk Owner	Revised Risk Rating	Next Review Date	
CE008 - The Comhairle's procurement processes are not adhered to	Operational Risk Risk Action	Tim Langley	Low	Low	-

Risk Action Title	Action Type	Responsible Officer	Timeframe	% Completed	Action Status	Days Until Due
Ensure sufficient Project Management is in place	OperationalRisk	Norma Skinner - CE	Start: 01 Apr, 2025 End: 31 Mar, 2026	55%	In Progress	194
<b>Progress Comments:</b> Project Management and Project team in place across HR, IT and Payroll. First phase of the project (the move to being cloud hosted) is now complete. Work is underway on on-boarding at present and this is currently in test.						
Linked Risks						
Risk Event	Risk Type	Risk Owner	Revised Risk Rating	Next Review Date		
HR009 - Unsuccessful implementation of the Case Management System Project	Operational Risk Risk Action	Norma Skinner - CE	Low	Low	-	



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