

Risk Register - Chief Executive's Directorate															
Print Date: 03 Apr, 2025															
Risk Code	Risk Event	Primary Risk Category	Risk Type	Responsible Person	Causes	Risk Effects	Initial Impact	Initial Likelihood	Initial Risk Rating	Existing Controls	RiskTreatment	Revised Impact	Revised Likelihood	Revised Risk Rating	Risk Action Title
CEU02	Unable to meet funding deadlines.	Budget / Financial	Operational Risk	David Macleay - Team Leader Community Engagement	Staff time is diluted across equitable geographical areas.	Unable to deliver services. Local communities suffer through missed Community Wealth Building projects.	2.00 Moderate	2.00 Possible	Low	Resources in place to deal with new years possible funding announcements.	Retain the threat	2.00 Moderate	2.00 Possible	Low	
CEU03	Incorrect advice given to Community groups.	Reputational	Operational Risk	David Macleay - Team Leader Community Engagement	Procurement protocols not followed correctly. Lack of resources.	Negative audit report. Legal action. Reputational damage.	3.00 Significant	1.00 Unlikely	Low	Work in close Partnership with HIE. Close relationships at all levels and services remains high.	Retain the threat	3.00 Significant	1.00 Unlikely	Low	
CEU04	CLD statutory provision outcomes are weakened.	Social	Operational Risk	Fiona MacInnes - Extended Learning Manager	Financial uncertainty. Lack of resources, particularly around administrative support.		2.00 Moderate	2.00 Possible	Low	National frameworks. Team is currently fully staffed.	Retain the threat	2.00 Moderate	2.00 Possible	Low	
AFRIT05	Unauthorised use of Comhairle's Social Media accounts	Reputational	Operational Risk	David Macleay - Team Leader Community Engagement	Disgruntled employee with access to account	Reputational damage to the Comhairle	2.00 Moderate	2.00 Possible	Low	Procedure in place to grant access to current social media accounts credentials. Form has to be filled in and access granted via HR	Retain the threat	2.00 Moderate	2.00 Possible	Low	
ID01	Project objectives relating to safety, cost, programme and customer expectations are not met.	Asset / Infrastructure	Operational Risk	Dan MacPhail - Project Manager	Ineffective management of safety, progress, expenditure and customer relationships.	Unsuccessful project delivery.	4.00 Major	2.00 Possible	Medium	Effective project management methods employed by Investment Delivery and include project risk management.	Retain the threat	4.00 Major	2.00 Possible	Medium	
ID02	Unable to secure competitive and affordable construction tenders; reduced positive contribution to local economy.	Budget / Financial	Operational Risk	Dan MacPhail - Project Manager	Lack of appetite, capacity and competitiveness in regional and local supply chains.	Construction not affordable.	3.00 Significant	3.00 Likely	High	Early contractor engagement and market-testing through use of procurement frameworks; main contractors encouraged to utilise local supply chain. Partnership working with Education, Business Gateway, HHP, NHS Eilean Siar to provide local supply chain with visibility of future workload.	Reduce the threat	3.00 Significant	2.00 Possible	Medium	Ensure project scope is creditable under scrutiny. Demonstrate robust market testing to inform effective liaison with partners/Government by Members and senior officers with respect to securing funding.
ID03	Long-term absence or loss of staffing resource from Investment Delivery.	Workforce	Operational Risk	Dan MacPhail - Project Manager	Reducing Comhairle resources resulting in decreased resilience. Annual leave, sickness, family responsibilities etc.	No cover due to small team. Negative impact on programme.	3.00 Significant	2.00 Possible	Medium	Lack of internal capacity and resilience requires increased reliance on and use of external consultants	Retain the threat	3.00 Significant	2.00 Possible	Medium	
ID04	Poor performance of external consultants; including lack of continuity of key personnel; external workforce issues outwith control of Investment Delivery.	Asset / Infrastructure	Operational Risk	Dan MacPhail - Project Manager	Minimal staffing within Investment Delivery and high reliance on external consultants.	Negative impact on performance relating to project safety, programme, expenditure and outcomes.	3.00 Significant	2.00 Possible	Medium	Procurement strategy and processes involving SCAPE and Hub North Frameworks which have performance criteria against management of contracting partners.	Retain the threat	3.00 Significant	2.00 Possible	Medium	