



Action Summary Report

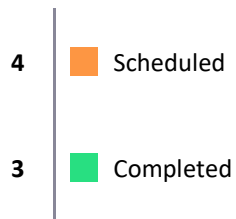
Comhairle nan Eilean Siar

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Print Date: 18 Sep, 2025

Risk Action Details

By Schedule

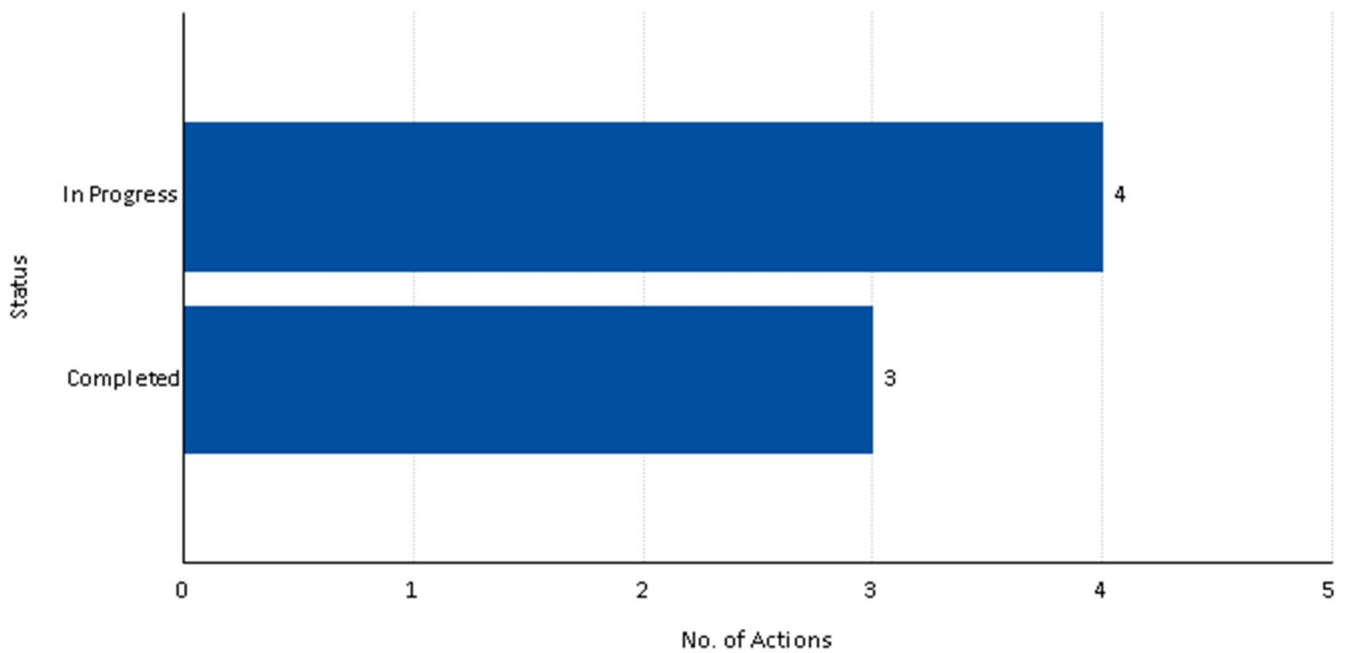


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Risk Action
Details

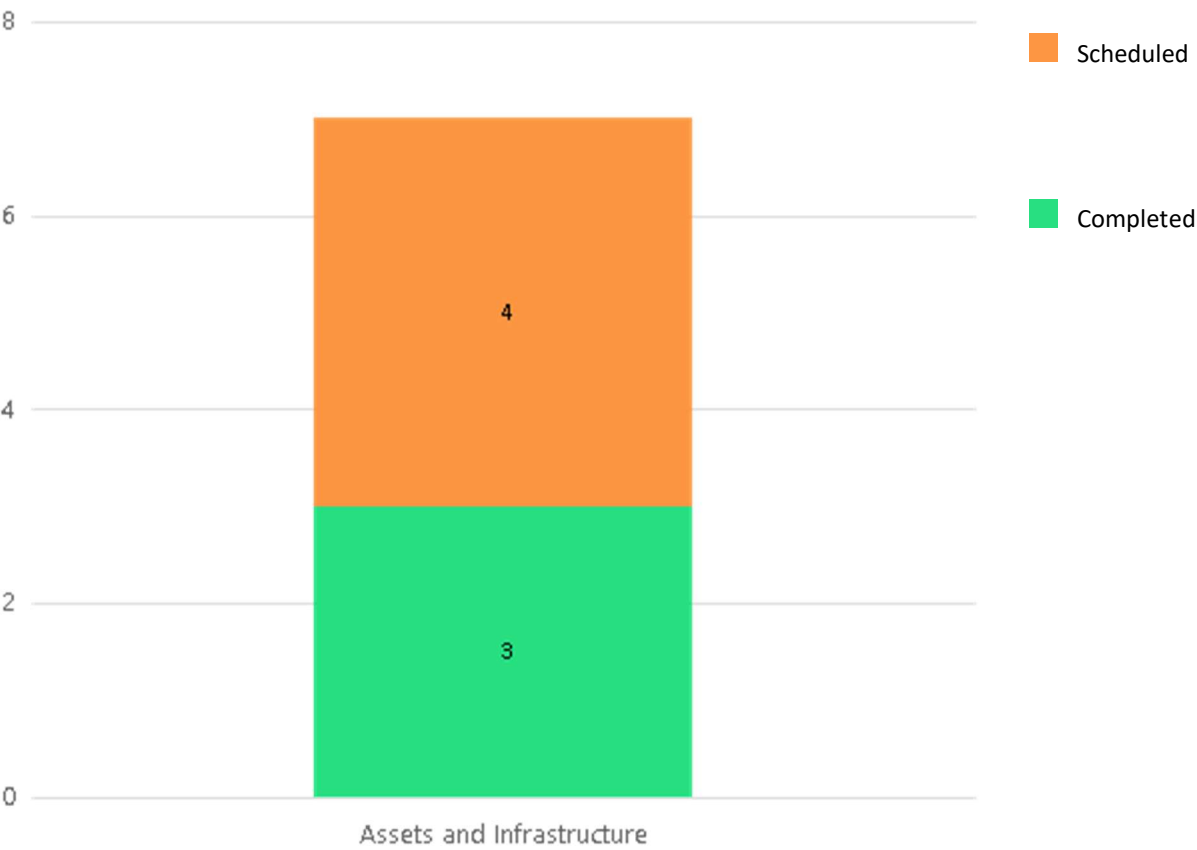
Risk Action Details

By Status



Action Summary by Directorate

CHIEF EXECUTIVE'S DEPARTMENT: Assets and Infrastructure




Action Summary

SCHEDULED

Risk Action Title	Action Type	Responsible Officer	Timeframe	% Completed	Action Status	Days Until Due
Secure haulage and disposal of 6000 tonnes of BMW to approved EfW plants.	OperationalRisk	Colm Fraser	Start: 01 Apr, 2025 End: 31 Mar, 2026	55%	In Progress	194
Progress Comments: Scoping exercise indicates ferry capacity and EfW capacity in Scotland. Request to Scottish Government in May 2024 for an extension to the ban to allow the trial of an potential on-island solution. Awaiting a decision but tendering process for haulage and disposal still an option being progressed.						
Linked Risks						
Risk Event	Risk Type		Risk Owner	Revised Risk Rating		Next Review Date
MS008 - The ban on landfilling of Biodegradable Municipal Waste (BMW) Disposal, post 1 January 2026	Operational Risk Risk Action		Colm Fraser	Medium		Medium -

Risk Action Title	Action Type	Responsible Officer	Timeframe	% Completed	Action Status	Days Until Due
Look at options for supporting training for PCV drivers from other Services' staff.	OperationalRisk	Colm Fraser	Start: 01 Apr, 2025 End: 31 Mar, 2026	15%	In Progress	194
Progress Comments: The service relies heavily on external relief staff when they are available and overtime from current staff with no option to permanently recruit due to long term sick staff in allocated post's and little interest in short-term contracts. Advertised 1 permanent posts but no interest shown so it i being readvertised. Ongoing discussion with Human Resources regarding training staff.						
Linked Risks						
Risk Event	Risk Type		Risk Owner	Revised Risk Rating		Next Review Date
MS009 - Shortage of Passenger Carrying Vehicles (PCV) drivers	Operational Risk Risk Action		Colm Fraser	Low		Low -

Risk Action Title	Action Type	Responsible Officer	Timeframe	% Completed	Action Status	Days Until Due
BT have compiled list of sites and numbers. IT can then identify services associated with analogue numbers and discuss potential impact with services. Separate risk assessments may have to be undertaken at service level.	OperationalRisk	Malcolm Nicol	Start: 01 Apr, 2025 End: 31 Mar, 2026	40%	In Progress	194
Progress Comments: 01/04/2025 - A little progress has been made, but is still proving challenging.						
23/01/2025 - This process is complex and challenging, information about lines and their usage is not forthcoming, IT may have to conduct a full audit of every site to get the information needed.						
12/08/2025 - Work continues auditing sites as they are transformed to new swan network, requests have been sent to education to go through their line estate to determine what lines can be ceased and what lines need to be retained and converted, no response yet, a new alarm system has been piloted for sites successfully hope is it gets rolled out to all sites and existing lines can be ceased.						
Linked Risks						
Risk Event	Risk Type		Risk Owner	Revised Risk Rating		Next Review Date
AFRIT06 - Switch off of analogue by BT	Operational Risk Risk Action		Malcolm Nicol	High		-

Risk Action Title	Action Type	Responsible Officer	Timeframe	% Completed	Action Status	Days Until Due
Carry out a review of resources required across service areas and restructure as necessary	OperationalRisk	Calum Mackenzie	Start: 01 Apr, 2025 End: 31 Mar, 2026	20%	In Progress	194
Linked Risks						
Risk Event	Risk Type		Risk Owner	Revised Risk Rating		Next Review Date
AFRPI09 - Inadequate operational resources	Operational Risk Risk Action		Calum Mackenzie	Medium	Medium	-

Action Summary

COMPLETED

Risk Action Title	Action Type	Responsible Officer	Timeframe	Completion date	
Request for capital spend to purchase a third layer of data back-up.	OperationalRisk	Malcolm Nicol	Start: 01 Apr, 2025 End: 31 Mar, 2026	03 Sep, 2025	
Progress Comments: Bid for capital expenditure has been made					
Calum Mackenzie has approved the request for additional spend for a third layer of back up - MN 03/09/2025					
Linked Risks					
Risk Event	Risk Type		Risk Owner	Revised Risk Rating	Next Review Date
AFRIT01 - Loss of Data	Operational Risk Risk Action		Malcolm Nicol	Low	<div>Low</div> 16 Sep, 2025

Risk Action Title	Action Type	Responsible Officer	Timeframe	Completion date	
Look at options for supporting training for HGV drivers.	OperationalRisk	Colm Fraser	Start: 01 Apr, 2025 End: 31 Mar, 2026	18 Mar, 2025	
Progress Comments: Bus drivers are more critical than HGV drivers. The backlog is reducing as local training has started up again post lockdown. We are re-engaging with Apprenticeship Training to develop a means to stimulate driver training opportunities.					
Linked Risks					
Risk Event	Risk Type		Risk Owner	Revised Risk Rating	Next Review Date
MS007 - Shortage of HGV drivers.	Operational Risk Risk Action		Colm Fraser	Low	<div>Low</div> -

Risk Action Title	Action Type	Responsible Officer	Timeframe	Completion date	
Advance the Disaster Recovery Plan	OperationalRisk	Malcolm Nicol	Start: 01 Apr, 2025 End: 31 Mar, 2026	03 Sep, 2025	
Progress Comments: 23/01/2025 - Working with Cyber fraud centre on the cyber incident response plan, DR and BC plans being worked on internally 03/09/2025 - plans complete and will be issued to member at the September 2025 committees					
Linked Risks					
Risk Event		Risk Type	Risk Owner	Revised Risk Rating	Next Review Date
AFRIT02 - Loss of access to computer systems due to a disaster situation.		Operational Risk Risk Action	Malcolm Nicol	Medium	12 Aug, 2026



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