

AUDIT AND SCRUTINY COMMITTEE: 8 FEBRUARY 2024
REPORTS OUTSTANDING – PROGRESS

No.	Date of Request	Subject	Action Required	Action By	Progress
1	23 June 2020	Public Service Improvement Framework (PSIF) 2020 – Guidance	3 Yearly Review of PSIF Framework	Chief Executive	Report at Item 5 on the Agenda
2	2 February 2021	External Quality Assurance Assessment	Five yearly Report on the findings arising from the External Quality Assurance Assessment of the Comhairle's Internal Audit Service	Chief Internal Auditor	Report to February 2026 Meeting of the Committee
3	30 March 2021	Lessons Learned – Covid 19 Response	Progress Update Report to be submitted to the Committee	Chief Executive	Report to a future Meeting of the Committee
4	26 April 2023	Internal Audit Operational Plan 2022/23	Annual Report to be submitted to the Committee	Chief Internal Auditor	Report to April 2024 Meeting of the Committee
5	22 June 2021	Comhairle nan Eilean Siar Management Report 2021/22	Annual Report to be submitted to the Committee	External Audit	Deferred to a future Meeting of the Committee.
6	15 June 2023	Risk Management Update	Annual Risk Management update to be presented to the Committee	Chief Executive	Report to June 2024 Meeting of the Committee
7	15 June 2023	Corporate Business Continuity Plan	Submit an annual review update report	Chief Executive	Report to June 2024 Meeting of the Committee
8	7 December 2021	BVAR – Self Assessment	Submit a bi-annual progress update report	Chief Executive	Report to a future Meeting of the Committee
9	15 June 2023	Best Value – Continuous Improvement Action Plan	Submit a bi-annual progress update report	Chief Executive	Report at Item 4 on the Agenda

10	1 December 2022	Scottish Public Services Ombudsman: Annual Letter	Submit an annual report to the Committee	Chief Executive	Report to April 2024 Meeting of the Committee
11	7 December 2021	Programme of Self Assessments 2023	Submit an annual report to the Committee	Chief Executive	Report to April 2024 Meeting of the Committee
12	9 February 2023	Reporting Concerns at Work (Whistleblowing) - Annual Report 2021	Annual Report to be submitted to the Committee	The Monitoring Office	Report at item 6 on the Agenda
13	1 December 2022	National Fraud Initiative	Bi-annual update reports to facilitate and enhance scrutiny of performance	Head of Accountancy and Exchequer Services	Report to June 2024 Meeting of the Committee
14	9 March 2022	End of Term Assessment: Policy Delivery 2022-2026	End of Comhairle Term Assessment	Chief Executive	Report to March 2026 Meeting of the Committee
15	26 April 2023	Comhairle nan Eilean Siar Annual Audit Plan 2021/22	Annual Report to be submitted to the Committee	External Audit	Report to April 2024 Meeting of the Committee
16	15 June 2023	Internal Training Annual Report	Submit an annual update Report on Internal Training	Chief Executive	Report to June 2024 Meeting of the Committee

17	28 June 2023	Draft Annual Accounts	Submission of Draft Annual Accounts	Head of Accountancy and Exchequer Services	Report to June 2024 Meeting of the Committee
18	15 June 2023	Complaints Annual Report	Annual Report to be submitted to the Committee	Chief Executive	Report to June 2024 Meeting of the Committee
19	15 June 2023	Annual Governance Statement	Annual Report to be submitted to the Committee	Chief Executive	Report to June 2024 Meeting of the Committee
20	15 June 2023	Local Code of Corporate Governance 2022/23	Annual Report to be submitted to the Committee	Chief Executive	Report to June 2024 Meeting of the Committee
21	15 June 2023	Internal Audit Annual Report and Assurance Statement 2021/22	Annual Report to be submitted to the Committee	Chief Internal Auditor	Report to June 2024 Meeting of the Committee
22	26 April 2023	Local Government Data Reporting	Report to be submitted when Phase 2 is complete	Chief Executive	Report to a future meeting of the Committee