



COMHAIRLE NAN EILEAN SIAR

CIVIC GOVERNMENT LICENSING PANEL

Minute of Meeting held in Committee Room 1 /
MS Teams, Council Offices, Stornoway on
Wednesday, 11 June 2025 at 4.00pm.

PRESENT

Mr Norman Macdonald (Chair)
Mr Ranald Fraser
Mr Malcolm K Macdonald
Dr. Frances Murray

APOLOGIES

Mr Iain A MacNeil
Mr Calum Maclean

Mr Finlay Stewart

OFFICERS IN ATTENDANCE

Mr Derek Mackay
Mr Allan Macdonald

Ms Christine M Morrison
Ms Joan Macrae

Appointment of 1
Chair

It was **agreed** to appoint Mr Norman Macdonald as Chair of the Civic Government Licensing Panel.

MINUTES

Minute of Meeting of 20 November 2024 2

The Minute of Meeting of 20 November 2024 was **approved**.

SHORT TERM LET LICENSING

Procedure Note 3

The Chief Executive submitted a Procedure Note detailing the procedure to be followed by the Panel.

It was agreed to note the terms of the Procedure Note.

It was agreed that the public including the press be excluded from the Meeting during consideration of the following 3 items on the grounds that exempt information as defined in Paragraph 6 of Schedule 7A to the Local Government (Scotland) Act 1973, namely information relating to the financial or business affairs of any particular person other than the Comhairle, would be disclosed.

Representation to a Short-Term Let Licence Application 4*

The Chief Executive submitted a Report in relation to an application for the grant of a short-term let licence. The Report stated that the licensing authority had received a representation to the application on 20 February 2024. The Applicant was informed of the representation and submitted a response on 28 March 2025. The Applicant was informed that the matter would be considered by the Civic Government Licence Panel.

The objector, together with his wife and the applicant were invited into the meeting and were given the opportunity to address the Panel in relation to the application for a short-term let licence. The Panel were afforded the opportunity to ask questions. Both parties were then given the opportunity to sum up.

Both parties withdrew from the meeting while the Panel deliberated.

Having considered the Report together with the representations from the objector and the applicant, the Panel agreed to grant the application for a short-term let licence, subject to mandatory licence conditions. The Panel also recommended that the applicant advise guests of the condition of the access road as part of the booking process.