



## COMHAIRLE NAN EILEAN SIAR

### LOCAL GOVERNMENT EMPLOYEE JOINT CONSULTATIVE COMMITTEE

Minute of Meeting held in Committee Room 1,  
Council Offices, Stornoway on Thursday 21  
August 2025 at 10.30am.

#### PRESENT

Mr Matthew Locke (Chair)  
Mr Kenny M Macleod  
Dr Frances Murray  
Mr Paul Steele

Ms Fiona Black  
Mr Adam Hill

#### APOLOGIES

Mr Duncan MacInnes  
Ms Shona Clark

Mr Kenneth Macleod (Convenor)

#### OFFICERS IN ATTENDANCE

Mrs Carmen Macdonald  
Mr Derek Mackay

Mrs Jean Macdonald  
Mrs Yvonne Maciver

#### MINUTES

Minute of Meeting  
of 3 June 2025

- 1 The Minute of Meeting of 20 March 2025 was **approved**.

#### HEALTH AND SAFETY MINUTES

Municipal Services  
– Health and Safety  
Committee  
Meeting – 15 April  
2025

- 2 The Minute of Meeting of Municipal Services – Health and Safety Committee Meeting – 15 April 2025 was **noted**.

Assets and  
Infrastructure –  
Health and Safety  
Committee  
Meeting – 30 April  
2025

- 3 The Minute of Meeting of Assets and Infrastructure – Health and Safety Committee Meeting – 30 April 2025 was **noted**.

Municipal Services  
– Health and Safety  
Committee  
Meeting – 24 June  
2025

- 4 The Minute of Meeting of Municipal Services – Health and Safety Committee Meeting – 24 June 2025 was **noted**.

Education and  
Children's Services  
– Health and Safety  
Committee  
Meeting – 24 June  
2025

- 5 The Minute of Meeting of Education and Children's Services – Health and Safety Committee Meeting – 24 June 2025 was **noted**.

**HUMAN RESOURCES**

Hand Arm Vibration Review	6	The Senior Health and Safety Officer submitted a Report to note the review of the Hand Arm Vibration Guidance document. The Report stated that the Comhairle had overall legal responsibility for the health, safety and welfare of its employees; this included assessing and reducing the exposure to Hand Arm Vibration.
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The Report indicated that the most notable change within the document was the addition of 22% to the manufacturers declared vibration magnitude in the calculation for the vibration assessment. Manufacturer data was measured under standardised testing and controlled conditions. The addition of 22% to the vibration magnitude was to allow for the variability that occurs during actual use.

It was noted that consultation for the document had taken place through departmental Health and Safety Committees and the Occupation Health Section.

**It was agreed to note the review of the Hand Arm Vibration Guidance document.**