

COMMUNITY ASSET TRANSFER SCHEME : EVALUATION PANEL TEMPLATE

ASSESSMENT CRITERIA	ASSESSMENT	SCORING GUIDANCE
BENEFITS <i>Overall best value weighing 40%</i>		
1. Vision	To what extent do the overall vision for the project and the project outcomes contribute to Local Outcomes?	<p>Very strong proposals will make a major contribution to some local outcomes, deliver transformational benefits to the community, with significant public benefit, and demonstrate clear evidence of benefits and steps it is taken to contribute to equality matters.</p> <p>Very low impact proposals will take a limited contribution to local outcomes and have a small positive effect on community benefit.</p>
2. Financial	Will the project have an overall financial benefit on public sector costs and /or enhanced provision of public benefit?	
3. Non-financial benefits	What is the impact of any non-financial benefits, including economic development, regeneration, public health, social wellbeing, environmental wellbeing, inequalities of outcome, any other benefits?	
4. Equality	What evidence has the organisation provided of how it will take into account the different needs of the community.	
VIABILITY <i>Overall best value weighting 30%</i>		
5. Leadership, Governanace and Accountability	Is there a clear plan and leadership in place for achieving the project outcomes? Are appropriate governance strctures and policies in place, and what impact will they have on the viability of the project.	<p>Very strong proposals will have a clear plan, with leadership and other roles clearly identified, clear governance in place, evidence that the level of resources and a community capacity is appropriate to the scale of the project, a longer-term plan and appropriate reporting and monitoring process.</p> <p>Very low impact proposals are likely to have show little evidence of their capacity to deliver the benefits identified.</p>
6. Use of Resources and Sustainability	Has the group identified all their resources required, such as funding, staff and volunteer resources with the appropriate skills, and are they sufficient to deliver the project? Has the group set out evidence of how the project will be funded in the longer-term, e.g. through future funding or self-finance, and what impact does this have on the long-term viability of the project?	
7. Performance Management	How does the group propose to monitor and report on the achievement of the desired outcomes, including use of resources and the delivery of outcomes?	

IMPACT						WEIGHTED SCORE	KEY INFORMATION TO BE CONSIDERED IN THE DECISION MAKING PROCESS
No Evidence	Very Low	Low	Moderate	Strong	Very Strong		
0	1	2	3	4	5		
TOTAL						40	
40						40	
TOTAL						30	
30						OUT OF 30	

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COMMUNITY SUPPORT AND WIDER PUBLIC BENEFIT <i>Overall best value weighting 20%</i>									KEY INFORMATION TO BE CONSIDERED IN THE DECISION MAKING PROCESS	
8. Effective Partnership	What partnerships are in place and what impact will they have on the delivery of the intended benefits?	<p>Very strong proposals will have strong partnership contributing to delivery and enhancing the project benefits, clearly demonstrate strong community engagement and participation in the project, and contribute to wider public benefits such as the local development plan and other communities.</p> <p>Very low impact proposals will not have engaged with potential partners, will have evidence of community support but little active engagement and no evidence of contribution to any wider benefits.</p>								
9. Local community and Wider Public Support	What evidence has been provided of local community support and what impact will it have on delivery of the intended outcomes? What will the impact of the project on the wider public strategies and plans, including delivery of the local development plan, and what are the benefits and impacts on communities, businesses and individuals outwith the community represented by the community body submitting the asset transfer request?									
			TOTAL						20	
			20						OUT OF 20	
MANAGEMENT OF THE CnES ESTATE <i>Overall best value weighting 10%</i>										
10. Contribution to management of the CnES objectives/estate	What impact will the project have on CnES strategic direction of their estate, and their statutory or contractual obligations?	<p>Very strong proposals will make a positive contribution to the management of CnES objectives/estate, and demonstrate clear evidence that they will be managed sustainability.</p> <p>Low impact proposals will have a negative impact on mangement of CnES objectives/estate, with poor environmental impact.</p>								
11. Sustainable development	Where applicable, will the proposals have a positive or negative environmental impact.									
			TOTAL						10	
			10						OUT OF 10	
No of questions			100						OUT OF 100	