

## **AIMS AND OBJECTIVES**

### **Accredited Training and Skills**

#### **OUR AIM**

The Comhairle's Accredited Training and Skills Section will provide high quality, responsive and flexible work and training opportunities to all our clients, within available resources.

#### **OBJECTIVES**

The objectives of the Accredited Training and Skills Section are to provide qualified, skilled and experienced employees on a continuing basis to meet the human resource requirements of CnES and employers in the community, and specifically:

- to encourage employees to develop their potential to the mutual benefit of the employee and the employer;
- to increase job satisfaction and career prospects of employees, consistent with the needs of both the employee and the employer;
- to set framework criteria for deciding relevant training and development activities;
- to provide high quality Training Programmes for clients within the agreed contract conditions with Skills Development Scotland and Jobcentre Plus;
- to provide a high quality service to the unemployed in order to maximise their chances of securing employment;
- to provide appropriate resources and facilities to meet the above objectives.